

**WEST ORANGE BOARD OF EDUCATION**  
**Public Board Meeting – September 23, 2019**  
**7:00 P.M. Executive Session**  
**8:00 P.M. Public Session**  
**West Orange High School**  
**51 Conforti Avenue**

**Agenda**

**I. ROLL CALL OF THE MEMBERS**

**II. NOTICE OF MEETING: Please take notice that adequate notice of this meeting has been provided in the following manner:**

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on January 8, 2019.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

**III. WEST ORANGE BOARD OF EDUCATION RESOLUTION AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, while the “Sen. Byron M. Baer Open Public Meetings Act” (N.J.S.A. 10:4-6 et seq.) requires all meetings of the West Orange Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," without the public being permitted to attend, and

**WHEREAS**, the Board has determined that one (1) issue is permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on Monday, September 23, 2019 at 6:30 P.M, and

**WHEREAS**, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written:

☐ “(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐ "(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

- ☐ "(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matters, described as specifically as possible without undermining the need for confidentiality are: \_\_\_\_\_.
- ☐ "(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between the Board and \_\_\_\_\_.
- ☐ "(5) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:
- ☐ "(6) Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:
- "(7) Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is: Special Education Litigation Update.
- ☐ "(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:
- ☐ "(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

**WHEREAS**, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall (select one) ☐ reconvene and immediately adjourn or ☒ reconvene and proceed with business where formal action will be taken.

**NOW, THEREFORE, BE IT RESOLVED** that the West Orange Board of Education will go into Executive Session for the above stated reasons only; and

**BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**IV. PUBLIC SESSION AT 8:00 P.M.**

**V. PLEDGE OF ALLEGIANCE**

**VI. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF August 26 and September 12, 2019 (Att. #1)**

**VII. STUDENT LIAISON REPORT**

**VIII. SUPERINTENDENT/ BOARD REPORTS**

- A. District Goals 2019-2020
- B. Board Goals 2019-2020
- C. Department of Buildings and Grounds Update
- D. HIB Report

**IX. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS**

**X. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS**

**A. PERSONNEL**

**1. Resignations / Retirements /Terminations:**

- a.** Superintendent recommends approval to the Board of Education for the following certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Jeanine Aldrich	Mt. Pleasant	School Nurse	Retirement 22 years	1/1/20

- b.** Superintendent recommends approval to the Board of Education for the following non-certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Edward Bejian	Mt. Pleasant	Paraprofessional	Resignation	10/3/19*
Maria Breslin	Redwood	Clerical Aide	Resignation	9/23/19

*\*or sooner as determined by the Superintendent*

- c.** Superintendent recommends approval to the Board of Education for the following non-certificated termination(s):

Employee #	Position	Effective Date
# 8026	Marching Band: Color Guard Drill	9/3/19

## 2. Rescissions

- a. Superintendent recommends approval to the Board of Education for the following rescission(s):

Name	Location	Position	Effective Date
Daniel Velez OOD	WOHS	Color Guard: Winter Advisor	9/3/19

## 3. Appointments

- a. Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Kenneth Pucci	Liberty	Special Education Extended Assignment Substitute	Rud	N/A	N/A	\$200 per diem	9/4/19 - 9/30/19

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Flamur Aliu	WOHS	Security Guard Leave Replacement reassigned	Montplaisir	Security	1	\$39,750 prorated	9/5/19 - 10/25/19
Gloria Williams	Washington	Lunch Aide	Martinez	N/A	N/A	\$18.96 per hour not to exceed 2.5 hours per day	9/9/19 - 6/19/20
Maria Breslin	Kelly	Paraprofessional	Fink	BA	3	\$30,655 prorated	9/24/19 - 6/30/20
Luis Grajales	Buildings & Grounds	Utility	Farrell reassignment	Utility	3	\$38,584 prorated	9/24/19 - 6/30/20

- c. Superintendent recommends approval to the Board of Education for the following additional teaching assignment(s):

Name	Location	Position	Guide	Step	Salary	Effective Dates
Carlo Felici	Liberty	Italian	BA	5	\$9,750 amended	2019-2020
Michael DeAngelis	WOHS	Science	BA+15	17	\$84.46 per diem	9/4/19 - End of Assignment
Daniel Duca	WOHS	Science	DR	17	\$109.05 per diem	9/4/19 - End of Assignment
Sonia Lauren	WOHS	Science	MA+30	17	\$99.90 per diem	9/4/19 - End of Assignment
Francis Newman	WOHS	Science	MA	17	\$99.99 per diem	9/4/19 - End of Assignment

- d. Superintendent recommends approval to the Board of Education for the following negotiated co-curricular assignment(s):

Name	Location	Position	Stipend	Effective Dates
Erin Lagatic	WOHS	Color Guard: Winter Advisor	\$732	2019-2020
Lewis Kelly	WOHS	Color Guard: Winter Advisor	\$732	2019-2020
Rebecca Beutel	Redwood	Conflict Resolution	\$1,464	2019-2020
Kim Carissimo	Liberty	Drama: Choreographer	\$1,406	2019-2020
Ashley Roxas	WOHS	English Honor Society	\$732	2019-2020
Molly Wachtel	WOHS	English Honor Society	\$732 amended	2019-2020
Katherine Westerlund	WOHS	Marching Band: Color Guard Drill	\$1,147.50	2019-2020
Kimberlee Rose	WOHS	Social Studies Honor Society	\$732	2019-2020
Amy McEntee	Edison	Team Leader	\$2,812	2019-2020

- e. Superintendent recommends approval to the Board of Education for the following paraprofessionals to provide student support for after school activities at the contractual rates indicated:

Name	Location	Position	Rate of Pay	Effective Dates
Zachary Coppola	WOHS	Paraprofessional to provide student support for wrestling club	\$23.46 per hour not to exceed 195 hours	12/2/19 - 2/28/20
Jamae Sippio	WOHS	Paraprofessional to provide student support for Frisbee club	\$23.46 per hour not to exceed 168 hours	9/17/19 - 11/22/19 3/1/20 - 6/30/20
Sandra White	Liberty	Paraprofessional to provide student support for afterschool activities per IEP	\$23.46 per hour not to exceed 149 hours	9/16/19 - 6/22/20
Mara Myers	Liberty	Paraprofessional to provide student support for afterschool activities per IEP Substitute	\$23.46 per hour as assigned	9/16/19 - 6/22/20

- f. Superintendent recommends approval to the Board of Education for the following WOHS students to serve as Lunch Aides at the rate indicated:

Name	Location	Position	Rate of Pay	Effective Dates
Najir Bomar WOHS	Kelly	Student Lunch Aide	\$10.00 per hour not to exceed 10 hours per week	9/4/19 - 6/19/20
Deondre Ward WOHS	Kelly	Student Lunch Aide	\$10.00 per hour not to exceed 10 hours per week	9/4/19 - 6/19/20

- g. Superintendent recommends approval to the Board of Education for the following certificated staff to serve as instructors for the following Title I funded Programs at the contractual rates indicated:

Name	Location	Position	Rate of Pay	Effective Dates
Diane Koval	Hazel	Title I Homework Club	\$49.98 per hour not to exceed 58 hours Title I Funds	10/1/19 - 6/19/20

Karen Lott	Hazel	Title I Homework Club	\$49.98 per hour not to exceed 58 hours Title I Funds	10/1/19 - 6/19/20
Annemarie Torre	Hazel	Title I Early Intervention Program	\$74.46 per hour not to exceed 161 hours Title I Funds	9/9/19 - 6/19/20

- h.** Superintendent recommends approval to the Board of Education for the following district employees and vendors to provide the services indicated at the appropriate rates for use of district facilities by outside organizations with approved building permits:

Name	Location	Position	Rate of Pay	Effective Dates
Lauren Grof-Tisza	WOHS	Auditorium Manager Professional Lighting Design Professional Lighting Technician Stage Manager	\$85 per hour \$55 per hour \$70 per hour \$25 per hour	2019-2020
Kirk Roberts	WOHS	Auditorium Manager Professional Lighting Design Professional Lighting Technician Stage Manager	\$85 per hour \$55 per hour \$70 per hour \$25 per hour	2019-2020
Shaan Shah	WOHS	Auditorium Manager Professional Lighting Design Professional Lighting Technician Stage Manager	\$85 per hour \$55 per hour \$70 per hour \$25 per hour	2019-2020
Nicholas Marmo OOD	WOHS	Professional Lighting Design Professional Lighting Technician Stage Manager	\$55 per hour \$70 per hour \$25 per hour	2019-2020
Nicholas Von Hagel OOD	WOHS	Professional Lighting Design Professional Lighting Technician Stage Manager	\$55 per hour \$70 per hour \$25 per hour	2019-2020
Debra Coen	WOHS	Professional Lighting Technician Stage Manager	\$70 per hour \$25 per hour	2019-2020

- i.** Superintendent recommends approval to the Board of Education for the following district employees and vendors to provide audio-visual services at public Board of Education Meetings for the 2019-2020 school year at \$400.00 per meeting as assigned:

Name	Location	Position	Effective Dates
Lauren Grof-Tisza	WOHS	Audio Visual Services	7/1/19 - 6/30/20
Debra Coen	WOHS	Substitute	7/1/19 - 6/30/20
Nicholas Marmo - OOD	WOHS	Substitute	7/1/19 - 6/30/20
Kirk Roberts	WOHS	Substitute	7/1/19 - 6/30/20
Shaan Shah	WOHS	Substitute	7/1/19 - 6/30/20
Nicholas Von Hagel - OOD	WOHS	Substitute	7/1/19 - 6/30/20

- j.** Superintendent recommends approval to the Board of Education for the following Buildings and Grounds stipends to be paid in two installments: December 2019 and June 2020. (Att. #2)
- k.** Superintendent recommends approval to the Board of Education for the following home instructor appointment(s) at \$74.46 per hour for the 2019-2020 school year:

Name	Certification(s)	Effective Date
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Samantha Reindeau	Elementary K-6 TOSD	9/24/19 - 6/30/20
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1. Superintendent recommends approval to the Board of Education for the following substitute appointment(s) at the appropriate substitute rates for 2019-2020:

Name	Certification Code	Teacher	Paraprofessional	Administrative Assistant	Lunch Aide	Nurse	Custodian
Crystal Alleyne	Substitute		X				
Kathryn Chulik-Kuzniewski	Substitute			X	X		
Judy Cohen	Standard	X	X				
Wendla Cook	Substitute	X	X				
Brittany Cooper	Substitute	X	X				
Mudita Dave	Substitute	X	X	X	X		
Celina Herrero	Substitute	X	X				
Rachel Horowitz	CEAS	X	X				
Frid Joanis	Substitute	X	X				
Darren Jones	Substitute	X					
James Keefe	Substitute	X					
David Molina Martinez	N/A						X
Hannah Morris	Substitute	X	X				
Grace Pavlovec	Substitute	X	X				
Roula Ramadan	Substitute	X					
Maria Stanziale	Standard	X	X				
Finesia Walker	Standard	X					
Yvette Warren Hayes	Substitute		X				

#### 4. Leaves of Absence:

- a. Superintendent recommends approval to the Board of Education for the following leaves of absence for certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Elena Bley Family	Liberty Special Education	12/16/19 - 2/18/20	2/19/20 - 5/15/20	N/A	5/18/20
Daniel D'Elia Personal	Roosevelt Science	N/A	11/18/19 - 2/14/20	N/A	2/18/20
Michele Durante Medical	Washington Special Education	9/11/19 - 9/25/19	N/A	N/A	9/26/19
Kimberly Mancarella Medical	WOHS Assistant Principal	11/18/19 - 3/4/20	N/A	N/A	3/5/20
James Matsakis Personal	WOHS Mathematics	N/A	1/2/20 - 1/31/20	N/A	2/3/20

Margarita Rud Medical	Liberty Social Studies	9/3/19 - 9/30/19	N/A	N/A	10/1/19
Anna Maria Sopranzetti Family	Gregory Special Education Grade 4	1/2/20 - 1/28/20	N/A	1/29/20 - 6/30/20	9/1/20

- b. Superintendent recommends approval to the Board of Education for the following leaves of absence for non-certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Elena McFarland Medical	Transportation Director	8/1/19 - 9/2/19 amended	N/A	N/A	9/3/19 amended
Aimmeen Rivera Medical	Transportation Bus Monitor Part-time	N/A	N/A	9/3/19 - 10/31/19	11/1/19

## 5. Transfer(s):

- a. Superintendent recommends approval to the Board of Education for the following transfer(s) of certificated staff:

Name	From	Position	To	Position	Effective Date
Jenna Bleeke Voluntary	Mt. Pleasant	Library Media Specialist	.9 Mt. Pleasant / .1 Redwood	Library Media Specialist	9/9/19
Kimberly Pallant Voluntary	St. Cloud	Library Media Specialist	.9 St. Cloud / .1 Redwood	Library Media Specialist	9/9/19
Dave Joisil Non-Voluntary	WOHS	Physical Education	.7 Kelly / .3 Mt. Pleasant	Physical Education	9/1/19
Robert Kuczmarski Non-Voluntary	.8 Gregory / .2 Hazel	Physical Education	Gregory	Physical Education	9/1/19
Meredith Schwartz Non-Voluntary	.7 Redwood / .3 BMELC	Physical Education	.9 Washington / .1 Mt. Pleasant	Physical Education	9/1/19
Jason Webber Voluntary	.9 Mt. Pleasant / .1 BMELC	Physical Education	Mt. Pleasant	Physical Education	9/1/19
Jacqueline Dorrity Voluntary	.4 Gregory / .4 St. Cloud / .2 Hazel	School Occupational Therapist	.4 Gregory / .4 St. Cloud / .1 Hazel / .1 Kelly	Occupational Therapist	9/10/19
Kim Fields- Murphy Voluntary	.7 Edison/ .3 Redwood	Speech Therapist	.6 Edison/ .4 Redwood	Speech Therapist	9/11/19

- b. Superintendent recommends approval to the Board of Education for the following transfer(s) of non-certificated staff:

Name	From	Position	To	Position	Effective Date
Sara Cabral- Fogerty	Liberty	Paraprofessional	Roosevelt	Paraprofessional	9/1/19

6. Superintendent recommends approval to the Board of Education for the use of the following Evaluation Instruments for the 2019-2020 school year:



- a. Danielson Framework for Teaching Evaluation Instrument - Teachers and other certificated staff
- b. New Jersey Principal Evaluation for Professional Learning Observation Instrument -Principals, Assistant Principals, Directors, and Supervisors

## **B. CURRICULUM AND INSTRUCTION**

1. Recommend approval of Applications for School Business requests. (Att. # 3)
2. Superintendent recommends approval for field trip destinations for the 2019-2020 school year:

Destination	City	State
The Drawing Center	New York	NY

3. Recommend approval for student teaching for the 2019-2020 school year. (Att. #4)
4. Recommend approval of the 2019-2020 annual Program of Study/Textbooks. (Att. #5)
5. Recommend approval of School Psychology Graduate Certification Program Agreement with Montclair State University.
6. Recommend approval of the following Professional Development on November 5, 2019. (Att. #6)
7. Recommend approval of Educational Consultant, Christine Lagatta, to provide Professional Development in Literacy for Grades K-5 teachers for 28 days at the rate of \$1,300.00 per day for a total amount of \$36,400.00 for the 2019-2020 school year.
8. Recommend approval of Educational Consultant, Christine Lagatta, to provide curriculum writing support in Literacy for Grades 4 and 5 teachers for 5 days at the rate of \$1,300.00 per day for a total amount of \$6,500 for the 2019-2020 school year.
9. Recommend approval of submission of the NJDOE Expanding Pre-Apprenticeships in a New Direction (ExPAND) Grant 2019 application in the amount of \$100,000 to provide pre-apprenticeship opportunities for students enrolled in our state approved Career and Technical Education (CTE) Culinary Arts Program.
10. Recommend approval of New Jersey School Boards Grants Office to write Expanding Pre-Apprenticeships in a New Direction (ExPAND) Grant in the amount of \$3,675.00 for the 2019-2020 school year.

## **C. FINANCE**

### **a.) Special Services**

1. Recommend approval for the following out of district placements for the 2019-2020 school year:

Student #	Placement	Tuition	Budgeted/Unbudgeted
2706140	Bergen County Special Services	Tuition: \$77,940.00 Non-resident fee: \$6,750.00	Budgeted
1110096	Essex Campus Academy-ERESC	Tuition: \$50,000.00	Budgeted
1209067	Essex Campus Academy-ERESC	Tuition: \$25,000.00	Budgeted
1411017	Essex Campus Academy-ERESC	Tuition: \$25,000.00	Budgeted
2706092	Burlington County Special Services (Extended School Year Program)	Tuition: \$3,900.00 20 days @ \$195.00/day 1:1 Aide: \$5,200.00 20 days @ \$260.00/day	Budgeted
1901007	Cerebral Palsy of North Jersey-Horizon High School	Tuition: \$71,037.00 180 days @ \$394.65/day 1:1 aide \$35,100.00 180 days @ \$195.00/day	Unbudgeted
1811040	Deron School of New Jersey, Inc.	Tuition: \$63,937.80 180 days @ \$355.21/day 1:1 Aide: \$25,200.00 180 days @ \$140.00/day	Unbudgeted

2. Recommend approval of the following tuition/extraordinary services adjustments for the 2015-2016, 2016-2017, and 2017-2018 school year, as certified by the State of NJ Division of Administration and Finance:

School	Year	Amount
Winslow Township Board of Education	2015-2016	\$5,272.20
Calais	2016-2017	\$3,584.00
Calais	2017-2018	\$19,377.30

3. Recommend approval for the following service providers for related services for the 2019-2020 school year:

ID Number	Provider	Type of Service	Cost	Not to Exceed
2706115	Infinite Therapy Solutions	BCBA Supervision	1 hour/week @ \$165.00/hour	\$8,250.00
1508094	Infinite Therapy Solutions	ABA Therapy (Behavior Intervention Services)	3 hours/week @ \$65.00/hour	\$9,750.00

4. Recommend approval of services for a translator at Special Services Meetings for the 2019-2020 school year.

Company	Description	Cost	Not to Exceed
Para-Plus Translations, Inc. 2 Coleman Avenue Cherry Hill, NJ 08034	Translation at Annual Review Meetings	\$93.50/hr. - Meetings \$25.00/hr. - Travel \$0.58/mile for gas	\$3,000 (*Previously approved 8/26/19 for \$500)

5. Superintendent recommends approval to the Board of Education for the District Child Study Team members, related service providers, and district teachers to perform case management responsibilities, student evaluations, and attend IEP meetings June 24, 2019 through August 30, 2019 for an additional \$25,000.

**b.) Business Office**

1. Recommend approval of the 9/23/19 Bills List:

Payroll/Benefits	\$10,802,168.88
Transportation	\$ 15,973.57
Tuition (Spec. Ed./Charter)	\$ 392,080.53
Instruction	\$ 1,599,393.95
Facilities/Security	\$ 530,762.20
Capital Outlay	\$ 275,054.01
Grants	\$ 360,079.85
Food Service	\$ 20,389.16
Debt Service	\$ 2,352,959.38
Support Svcs/Co-Curricular/Athletics/Misc.	<u>\$ 511,406.04</u>
	\$16,860,267.57

2. Recommend approval of June 2019 transfers within the 2018-2019 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. A (Att. #7)
3. Recommend approval of July 2019 transfers within the 2019-2020 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. A (Att. #8)
4. Secretary's Report - Acceptance and Certification - July 2019

Recommend that the West Orange Board of Education accept the Board Secretary's financial report for the month of July 2019, based upon the certification of the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), that no major account or fund has been over expended, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Att. #9)

5. Report of the Treasurer of School Monies - July 2019

Recommend that the West Orange Board of Education acknowledge and accept the Report of the Treasurer of School Monies for the month of July 2019, which report is in agreement with the Secretary's Report. (Att. #10)

6. Recommend approval to void the following checks from the indicated accounts:

WOHS Athletic Account
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Check Number	Check Amount
1876	\$115.00
1884	\$90.00
1908	\$100.00

7. Recommend acceptance of the following donation(s)/award(s):

Donor	Recipient	Donation
WOHS Music Boosters	West Orange Public Schools	\$29,500 for a trailer

8. Recommend approval of proposed non-public security aid program expenditures:

Non Public School	Description	Amount
Seton Hall Preparatory School	School Security Services	\$114,009.12

9. Recommend approval of IT Asset Removal Agreement with Sycamore International to remove retired/obsolete IT equipment and to compensate the District a total amount of \$2,387.00. (Att. #11)
10. Recommend appropriation of \$56,000 from 2018-2019 Extraordinary Aid to Architect/Engineering Services, account code 12-000-400-334-16-00-000 for the Long Range Facilities Plan update.
11. Recommend approval of EI Associates, Cedar Knolls, NJ Proposal, Options 1 and 2, for Professional Architectural and Engineering Services, with respect to the Long Range Facilities Plan Update as follows: (Att. #12)
- Option 1: Standard LRFP Update, \$48,000
  - Option 2: Facility Assessment/LRFP Update, \$8,000

#### D. MISCELLANEOUS

1. Recommend approval of the 2019-2020 District Goals:
1. Utilizing a satisfaction survey the district will evaluate stakeholders' perspectives of its communications practices, develop a set of actions and interventions to positively impact these perceptions and measure change in perception at the end of the year.
  2. Utilizing a satisfaction survey the district will evaluate stakeholders' perception of the district relative to key aspects of operations including but not limited to, educational programs and equity of access, develop a set of actions and interventions to positively impact that perception and measure change in perception at the end of each year.
  3. The district will analyze forms of data to evaluate the extent to which disparities

and/or gaps in access to programs and services, as well as achievement exist between various student subgroups. Develop administrator and teacher goals which are informed by this data.

4. The district will address student and staff health, mindfulness, and wellness by assessing school culture and climate, develop a set of actions and interventions to positively impact that perception including making applicable modifications and adjustments in curriculum and programming, and measure change in perception at the end of each year.
5. To utilize the allotted budget for grant writing services for the prospecting, writing, and ostensibly the awarding of grants as an additional revenue stream.

2. Recommend approval of 2019-2020 Board Goals:

1. To prioritize policies, and advance the conversion of the Policy Manual to Strauss Esmay, with accompanying regulations, and to devise new policies as needed.
2. Work with Administration to increase the quality and quantity of data, as well as the frequency to which the Board has access to data, in order to inform decisions.
3. Develop a comprehensive public relations plan and work with the Administration to promote the positive stories of the District.

**XI. PETITIONS AND HEARINGS OF CITIZENS**

**XII. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS**

**XIII. NEXT BOARD MEETING** to be held at 8:00 p.m. on October 7, 2019 at West Orange High School.

**XIV. EXECUTIVE SESSION** (as deemed necessary)

**WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

**RESOLVED:** The Board of Education adjourns to closed session to personnel, legal and miscellaneous confidential matters. Be it further

**RESOLVED:** The minutes of this closed session will be made public when the need for confidentiality no longer exists.

**XV. ADJOURNMENT**

First	Last	DOH	Black Seal	Forklift	HVAC	Journeyman	Electrical	Locksmith	Location
Timothy	Allen	3/1/2004	\$700.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	Maintenance
Jose	Arce	7/1/2016	\$700.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	Gregory
Rosa	Ardon	8/12/2003	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Roosevelt
Luz	Bermudez	7/1/2008	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Redwood
Victor	Cardone	8/15/1997	\$1,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Gregory
Edward	Cassidy	5/10/1988	\$1,150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	WOHS
Henry	Charles	4/17/1991	\$1,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	WOHS
Elmer	Ciamillo	7/1/2000	\$700.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	WOHS
Gerard	Companion, Jr.	4/13/2009	\$700.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	Hazel
Gerard	Companion, Sr.	5/1/2001	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Kelly
Gustavo	Contreras	2/23/2015	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Gregory
Raul	Contreras	5/4/2010	\$700.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	Maintenance
Delmi	Cruz	2/1/2005	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	WOHS
Maria	Cruz	5/1/2000	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Redwood
John	Diminich	12/4/2000	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	WOHS
Alexander	Espinoza	8/1/1991	\$1,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Washington
Cesar	Esquivel	3/2/2009	\$700.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	WOHS
Michael	Facchiano	8/1/1991	\$1,150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	Mt. Pleasant
Antonio	Fernandez	7/19/2006	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Gregory
Joseph	Ferville	9/6/2016	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Roosevelt
Juan	Flores	5/15/2006	\$700.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	Utility
Noah	Formey	4/7/2014	\$700.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	Maintenance
Rosa	Gomez	11/16/2005	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Liberty
Luis	Grajales*	9/23/2019	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Utility
Michael	Hanley	7/1/1999	\$1,150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	Administration
Mercedes	Hidalgo	2/10/2015	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Edison
Marcelous	Hockaday	10/30/2017	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Redwood
Michael	Housel	7/13/2015	\$700.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	WOHS
Brian	Kearns	8/30/2013	\$700.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	Administration
Fazal	Khan	7/18/1994	\$1,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Hazel
Christian	Lopez	7/1/2014	\$700.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	Utility
Juan	Lopez	9/6/2016	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Liberty
Claudy	Louigene	1/15/2005	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	WOHS



Lamont	Mack	7/1/2015	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	WOHS
Aracelio	Mantilla	1/10/2006	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Administration
Ike	Martin	1/3/2006	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Utility
David	Maso	2/8/2010	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	Maintenance
Nicholas	McCormick	7/16/2012	\$700.00	\$150.00	\$0.00	\$1,500.00	\$0.00	\$0.00	Maintenance
Maire	Meme	9/19/2017	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Mt. Pleasant
Brano	Micic	2/1/2001	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	WOHS
Gordana	Miric	7/1/2000	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	WOHS
Zeljko	Miric	7/1/2000	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	St. Cloud
Moshe	Mitchell	9/4/2012	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Roosevelt
Fernando	Molina	4/2/2007	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	WOHS
Michael	Mozingo	10/24/2018	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	WOHS
Nicholas	Munoz	10/1/2010	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Washington
Gerard	Narcisse	5/1/1993	\$1,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	WOHS
Vito	Pantaleo	10/13/1998	\$1,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Liberty
Jose	Perez	9/1/2006	\$700.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	WOHS
Leonides	Perez	10/8/2013	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	WOHS
Ramon	Perez	7/1/2006	\$700.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	Maintenance
Claudio	Raglievich	10/11/1999	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Kelly
Joseph	Rinaldi	6/4/1980	\$1,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Edison
Vladimir	Rotbaum	7/1/2006	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Edison
Robert	Sabino	2/10/2015	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	BMELC
Juan	Saker	1/1/2006	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Roosevelt
Angela	Salazar	11/12/2006	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Liberty
Carlos	Salazar	1/1/2006	\$700.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	WOHS
Larry	Sanders	7/1/2015	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Mt. Pleasant
Ghassan	Shakshir	12/9/2015	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Liberty
James	Smith	3/1/1993	\$1,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Redwood
Troy	Smith	3/4/2018	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Kelly
Nicholas	Szoke	2/21/2017	\$700.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	Maintenance
Daisy	Tello	5/15/2006	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	St. Cloud
William	Temple	11/1/2000	\$700.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	Maintenance
Edwin	Torres	7/7/2011	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Gregory
Luz	Vaneges	1/1/2006	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Liberty
Giovanni	Veloz	1/15/2005	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Edison
Richard	Walsh	10/9/2013	\$700.00	\$150.00	\$1,500.00	\$0.00	\$0.00	\$0.00	Maintenance
Robert	Williams	8/21/2013	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Washington
Glen	Wnek	8/1/1986	\$1,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Kelly

22-Jan

\*prorated



**Applications for Absence for School Business 2019-2020  
9-23-19**

<b>Name</b>	<b>Position</b>	<b>School</b>	<b>Conference</b>	<b>Dates</b>	<b>Amount</b>	<b>Funded</b>
Ken Alper	Board Member		NJSBA Workshop 2019 Atlantic City, NJ	10/21/19 - 10/24/19	\$895.00	Local
Wendy Born	Art Teacher	Edison	AENJ Annual Conference: Artify Explore, Envision, Engage Long Branch, NJ	10/5/19, 10/6/19, 10/7/19	\$100.00 \$125.00	Local Teacher pays
Lisa Brattoli	Grade 1 Teacher	Kelly	Beyond Decoding: Identifying and Meeting the Needs of All Learners with Dyslexia Somerset, NJ	10/4/19, 10/5/19	\$295.00	Local
John Calavano	Business Administrator	Administration Building	NJSBA Workshop 2019 Atlantic City, NJ	10/21/19 - 10/24/19	\$873.00	Local
Dr. J Scott Cascone	Superintendent	Administration Building	NJSBA Workshop 2019 Atlantic City, NJ	10/21/19 - 10/24/19	\$866.00	Local
Diana DaCosta	Technology Integration Specialist	Administration Building	Pequannock Technology Summit Pompton Plains, NJ	10/11/19	\$63.13	Local
Eveny de Mendez	Assistant Superintendent	Administration Building	RIISA - Designing Equitable and Sustainable Learning Systems Piscataway, NJ	10/14/19, 12/3/19, 1/14/20, 3/3/20	\$113.06	Local
Cheryl Dunlap	Business Education Teacher	WOHS	SkillsUSA National Region 1 Leadership Conference Manchester, NH	11/1/19 - 11/3/19	\$432.48	Local
Marissa Gerin	Music Teacher	BMELC	NJMEA State Conference Atlantic City, NJ	2/21/20	\$100.00 \$45.00	Local Teacher pays
Kristin Gogerty	Director of Special Services	Administration Building	RIISA - Designing Equitable and Sustainable Learning Systems Piscataway, NJ	10/14/19, 1/14/20, 3/3/20	\$63.24	Local
Josh Goldfarb	Social Studies Teacher	Roosevelt	New Jersey Council for the Social Studies New Brunswick, NJ	10/21/19	\$90.00	Local
Kristy Lopez	Art Teacher	Liberty	AENJ Annual Conference: Artify Explore, Envision, Engage Long Branch, NJ	10/5/19, 10/6/19, 10/7/19	\$100.00 \$35.00	Local Teacher pays
Cheryl Merklinger	Board Member		NJSBA Workshop 2019 Atlantic City, NJ	10/21/19 - 10/24/19	\$895.00	Local

Elena McFarland	Director of Transportation	Transportation Building	School Transportation Supervisors of NJ - General Meeting Monroe Township, NJ	12/6/19	\$32.50	Local
Sandra Mordecai	Board Member		NJSBA Workshop 2019 Atlantic City, NJ	10/21/19 - 10/24/19	\$895.00	Local
Janis Oliver	Art Teacher	Roosevelt	AENJ Annual Conference: Artify Explore, Envision, Engage Long Branch, NJ	10/5/19, 10/6/19, 10/7/19	\$100.00 \$35.00	Local Teacher pays
Joanne Pollara	Principal	Kelly	2019 FEA/NJPSA/NJASCD Fall Conference Long Branch, NJ	10/17/19, 11/18/19	\$292.00	Local
Dawn Ribeiro	Special Education 7-12 Supervisor	WOHS	RIISA - Designing Equitable and Sustainable Learning Systems Piscataway, NJ	12/3/19	\$27.90	Local
Mark Robertston	Board Member		NJSBA Workshop 2019 Atlantic City, NJ	10/21/19 - 10/24/19	\$895.00	Local
Elise Ruder	MIS Coordinator	Administration Building	Dumont Monthly PS/State Meeting Dumont, NJ	9/17/19, 10/15/19, 11/19/19, 12/17/19, 1/14/20, 2/11/20, 3/17/20, 4/21/20, 5/19/20, 6/16/20	\$162.00	Local
Fil Santiago	Director of Technology	Administration Building	NJSBA Workshop 2019 Atlantic City, NJ	10/21/19 - 10/22/19	\$539.00	Local
Jennifer Sissman	Reading Specialist	Hazel	Paramus Literacy Coaching Cohorts Paramus, NJ	9/27/19, 10/22/19, 11/19/19, 12/10/19, 1/23/20, 2/25/20, 3/31/20, 5/28/20	\$114.08	Local
Ashley Sivo	Athletic Director	WOHS	Integrated Kinetic Neurology Approach New York, NY	10/26/19 - 10/27/19	\$957.00	Local
Tynia Thomassie	Technology Integration Specialist	Administration Building	Pequannock Technology Summit Pompton Plains, NJ	10/11/19	\$63.13	Local
Terry Trigg-Scales	Board Member		SEL Training Series: Creating an Inclusive & Supportive Climate Trenton, NJ	9/24/19	\$40.00	Local
Terry Trigg-Scales	Board Member		Sustainable Practices Working Session	9/25/19	\$40.00	Local

			Trenton, NJ			
Terry Trigg-Scales	Board Member		Ready, Set, Bargain Trenton, NJ	10/4/19	\$189.00	Local
Terry Trigg-Scales	Board Member		NJSBA Workshop 2019 Atlantic City, NJ	10/21/19 - 10/24/19	\$895.00	Local
Rosanna Zamloot	Italian Teacher	WOHS	Enriching Your Classroom with Digital Media Montclair, NJ	10/25/19	\$50.00	Local

**Student Teaching / Practicum 2019-2020****9.23.19**

<b>Student Teacher Candidate</b>	<b>Affiliated University</b>	<b>Effective Dates</b>
Jocelyn Lemley	Montclair State University	9/24/19 - 5/29/19
Daria Marolakos	Montclair State University	9/24/19 - 12/20/19
Jacqueline Wachulec	Montclair State University	9/24/19 - 5/29/19

Course of Study	Grade	Textbook Title	Publisher	Copyright
<b>AFJROTC</b>				
AFJROTC- A Journey Into Aviation History	9-12	A Journey Into Aviation History	Pearson	2007
AFJROTC- Science of Flight and Leadership	9-12	The Science of Flight: A Gateway to New Horizons	Jones and Bartlett	2012
AFJROTC- Exploring Space and Leadership	9-12	Exploring Space: The High Frontier	Jones and Bartlett	2010
AFJROTC Principles of Management & Leadership	9-12	Principles of Management	Pearson	2008
<b>BUSINESS EDUCATION</b>				
Business Organization and Management	9-12	Business Management	South-Western Cengage 14th Edition	2017
Career Education B	9-12	Succeeding in the World of Work	McGraw-Hill	2013
Concepts of Entrepreneurship	9-12	Entrepreneurship Owning Your Future	Pearson	2012
College Accounting		Introduction to Accounting: An Integrated Approach	Wiley	2019
The World of Wall Street	9-12	NO TEXT / Supplemental Resources		
Business Law	10-12	Law for Business and Personal Use	South Western	2017
Marketing	10-12	Marketing Essentials	Glencoe McGraw-Hill	2016
Marketing and Advertising Applications	11-12	Marketing Essentials	Glencoe McGraw-Hill	2016
Computer Applications and Coding	6	NO TEXT / Supplemental Resources		
Computer Applications and Coding	7	The Teen Entrepreneur	BE Publishing	2016
Accounting 1A and 1B	9-12	Century 21 South-Western Accounting Edition 9E General Journal	South Western-Cengage	2019
Personal Finance A	9-12	Personal Financial Literacy 2e Various Publications	South Western	2012
College Accounting	10-12	Introduction to Accounting: An Integrated Approach 8E	Wiley	2019
Excel	9-12	Perspectives Microsoft Office Excel 2013	Cengage	2014
Microsoft Office	9-12	Microsoft Office Word, PowerPoint, Excel, Access 2013 (4 books)	Cengage	2014
Advertising	10-12	Contemporary Media and Internet	Current Magazines, Newspapers and Mass Media	
Career Education A	9-12	Succeeding in the World of Work	McGraw-Hill	2013
Digital Design and Multi-Media Applications	9-12	The Design Collection Revealed Creative Cloud	Cengage	2015
IT Essentials	9-12	IT Essentials: PC Hardware Cisco Systems and Software	Cisco Systems	2013
Tomorrow's Teacher	11-12	NO TEXT / Supplemental Resources		Current
Honors Cisco Networking Academy 1 and 2	10-12	Networking Basics CCNA I	Cisco Systems	2013
Honors Cisco Networking Academy 4	11-12	Routers and Routing Basics CCNA II	Cisco Systems	2013
Honors Cisco Networking Academy 3	11-12	CCNA R & S: Connecting Networks	Cisco Systems	2013
		CCNA R & S: Scaling Networks	Cisco Systems	2013
Virtual Enterprise	11-12	NO TEXT / Technology / Supplemental Resources		Current
<b>ENGLISH LANGUAGE ARTS</b>				
English Language Arts	K-2	Foundations	Wilson	2016
English Language Arts	K-3	Leveled Literacy Intervention System	Heinemann	2013
English Language Arts	K-5	Fountas & Pinnell Guided Reading Libraries	Scholastic, Inc	2011
English Language Arts	K-5	Fountas and Pinnell Benchmark Assessment System	Heinemann	2010
English Language Arts	K-5	Leveled Libraries	Trade Books	Various
English Language Arts	K-5	NO TEXT / Supplemental Resources (Units of Study)		
English Language Arts	K-5	NO TEXT / Supplemental Resources (Units of Study)		
English Language Arts	K-5	NO TEXT / Supplemental Resources (Units of Study)		
English Language Arts	3	NO TEXT / Supplemental Resources (Units of Study)		
English Language Arts	4-5	NO TEXT / Supplemental Resources (Units of Study)		
English Language Arts/Honors	6	Elements of Literature	Holt, Rinehart and Winston	2005
English Language Arts/Honors	6	Novels, short stories, poems	Trade Books	Various
English Language Arts/Honors	6	Leveled Libraries		
English Language Arts	6	NO TEXT / Supplemental Resources		
English Language Arts	6	Making Meaning: Strategies That Build Comprehension	Developmental Studies Center	2008
English Language Arts	7	Elements of Literature	Holt McDougal	2009
English Language Arts/Honors	7	Novels, short stories, poems	Trade Books	Various
English Language Arts/Honors	7	Leveled Libraries		
English Language Arts/Honors	8	Elements of Literature	Holt McDougal	2009
English 9	9	Novels, short stories, poems	Holt, Rinehart and Winston	2005
Honors English 9 IH	9	Elements of Literature	Holt, Rinehart and Winston	2005
Honors English 9	9	Novels, short stories, poems	Holt, Rinehart and Winston	2005
Honors English 9	9	Elements of Literature	Holt, Rinehart and Winston	2005
English 10	10	Novels, short stories, poems	Holt, Rinehart and Winston	2005
Honors English 10 IH	10	Elements of Literature	Holt, Rinehart and Winston	2005
Honors English 10	10	Novels, short stories, poems	Holt, Rinehart and Winston	2005
Survey of American Literature and Composition	11	Elements of Literature	Holt, Rinehart and Winston	
Honors Survey of American Literature and Composition	11	Novels, short stories, poems	Holt, Rinehart and Winston	
Survey of British and World Literature	12	Elements of Literature		
Honors Survey of British and World Literature	12	NO TEXT / Supplemental Resources		
Contemporary World Literature	12	NO TEXT / Supplemental Resources		
Honors Contemporary World Literature	12	NO TEXT / Supplemental Resources		
Advanced Placement Language and Composition	11	NO TEXT / Supplemental Resources		
Advanced Placement Literature Composition	12	NO TEXT / Supplemental Resources		
Introduction to Journalism	9-10	NO TEXT / Supplemental Resources		

Course of Study	Grade	Textbook Title	Publisher	Copyright
<b>AFJROTC</b>				
AFROTC- A Journey Into Aviation History	9-12	A Journey Into Aviation History	Pearson	2007
Newspaper 1, 2, 3	11-12	NO TEXT / Supplemental Resources		
Creative Writing	9-12	NO TEXT / Supplemental Resources	Short stories, novels	
Mythology	12	NO TEXT / Supplemental Resources		
Public Speaking	11-12	NO TEXT / Supplemental Resources		
SAT Preparation: ELA	10-11	NO TEXT / Supplemental Resources		
Literary Study of Roc & Hip Hop	9-12	NO TEXT / Supplemental Resources		
<b>ESL</b>				
ESL K-5 (Levels A-F)	K-5	National Geographic REACH	Cengage	2014
ESL 6-8 (Levels A-B)	6-8	National Geographic INSIDE	Cengage	2014
ESL 1-5 (Levels A-D)	9-12	National Geographic EDGE	Cengage	2014
<b>FAMILY SCIENCE</b>				
Early Childhood and Family Studies III	11-12	Child Care Today	Glencoe	2012
Global Cuisine 1	10-12	Guide to Good Food	Goodheart Wilcox	2018
Global Cuisine 2	10-12	Guide to Good Food	Goodheart Wilcox	2018
Apparel Design Production	11-12	Fashion!	Goodheart Wilcox	2018
		Successful Sewing	Goodheart Wilcox	2013
		Apparel Design	Goodheart Wilcox	2018
		The Developing Child	Glencoe/McGraw Hill Education	2016
Early Childhood and Family Studies I	9-12	Working with Young Children	Goodheart Wilcox	2016
Fashion Clothing A	9-12	Fashion!	Goodheart Wilcox	2018
Fashion Clothing B	9-12	Fashion!	Goodheart Wilcox	2018
Fashion Merchandising	11-12	Fashion Marketing and Merchandising	Goodheart Wilcox	2014
Foods for Fitness B	9-12	Food for Today	Glencoe	2016
Early Childhood and Family Studies II	10-12	Child Care Today	Glencoe	2012
		Working with Young Children	Goodheart Wilcox	2016
		Interior Design A / B	Goodheart Wilcox	2017
		Foods for Fitness A	Glencoe	2016
Senior Cuisine	12	Food for Today	Glencoe	2016
Creativity and Innovation in the Culinary Arts	11-12	Culinary Essentials	McGraw Hill	2016
<b>VISUAL AND PERFORMING ARTS</b>				
Three-Dimensional Design 3	10-12	NO TEXT / Supplemental Resources		
Three-Dimensional Design 4	10-12	NO TEXT / Supplemental Resources		
Band	4-5	NO TEXT / Supplemental Resources		
Freshman Band	9	NO TEXT / Supplemental Resources		
General Music	6	NO TEXT / Supplemental Resources		
Vocal Music	6	NO TEXT / Supplemental Resources		
Honors Art and the Human Experience	10	Discovering Art History	Davis Publications Inc	2007
Art 4/Honors Art 4/AP Studio Art	12	NO TEXT / Supplemental Resources		
Advanced Dramatics/Theater Arts	10-12	Contemporary Stage Monologues	Prentice Hall	2009
Music In Our World	10-12	Music, It's Role In Our Lives / Online Resources	Glencoe McGraw Hill	2000
AP Music Theory	10-12	Tonal Harmony	McGraw/Hill	2013
Master Scene Study and Performance	10-12	NO TEXT / Supplemental Resources		
Art 2A/ Art 2B	10-12	NO TEXT / Supplemental Resources		
Chamber Choir/Honors	10-12	NO TEXT / Supplemental Resources		
Chamber Orchestra/Honors	10-12	NO TEXT / Supplemental Resources		
Concert Band	10-12	NO TEXT / Supplemental Resources		
Concert Choir	10-12	NO TEXT / Supplemental Resources		
Wind Ensemble/Honors Wind Ensemble	10-12	NO TEXT / Supplemental Resources		
Art 3	11-12	NO TEXT / Supplemental Resources		
Strings	4-5	NO TEXT / Supplemental Resources		
Studio Art	4-5	NO TEXT / Supplemental Resources		
Band	6-8	NO TEXT / Supplemental Resources		
String Orchestra	6-8	NO TEXT / Supplemental Resources		
Chorus	7-8	NO TEXT / Supplemental Resources		
Dramatics/Theater Arts	9-12	Contemporary Stage Monologues	Prentice Hall	2009
Piano Lab	9-12	SoundTree Keyboard Lab Curriculum	Alfred's Publishing	2012
Music Theory	9-12	The Fundamentals of Music	Pearson Prentice Hall	2004
Art 1A/ Art 1B	9-12	NO TEXT / Supplemental Resources		
Choir for Treble Voices/Tenor Bass Voices	9-12	NO TEXT / Supplemental Resources		
Orchestra	9-12	NO TEXT / Supplemental Resources		
Three-Dimensional Design 1	9-12	NO TEXT / Supplemental Resources		
Three-Dimensional Design 2	9-12	NO TEXT / Supplemental Resources		
Voice Class	9-12	NO TEXT / Supplemental Resources		
Art	K-5	NO TEXT / Supplemental Resources		
Three-Dimensional Design 5	11-12	NO TEXT / Supplemental Resources		
Instrumental Music - Band	12-Sep	Sound Innovations for Concert Band Books 1-4	Sheldon, Boonshaft, Black & Phillips	2010
Elements of Dance	9-12	NO TEXT / Supplemental Resources		
Art	6-8	NO TEXT / Supplemental Resources		
Vocal Music	K-5	Share the Music	MacMillan McGraw Hill	2003
Advanced Dance	11-12	NO TEXT / Supplemental Resources		
Dance Performance Skills	10-12	NO TEXT / Supplemental Resources		
<b>SCHOOL COUNSELING</b>				
Middle School Counseling Program	6 - 8	Naviance*		
High School Counseling Program	9-12	Naviance*		
Elementary School Counseling Program	K-5	NO TEXT / Supplemental Resources		
Library Media Center, PreK	PreK	NO TEXT / Supplemental Resources		
Library Media Center, Elementary	K-5	NO TEXT / Supplemental Resources		
Library Media Center, Middle School	6-8	NO TEXT / Supplemental Resources		
Library Media Center, High School	9-12	NO TEXT / Supplemental Resources		
<b>MATHEMATICS</b>				
Pre-Calculus/ Honors Pre-Calculus	10-12	Precalculus, Miller Gerken	Glencoe McGraw Hill	2017
Algebra 1/Honors Algebra 1	7-9	Algebra 1	McGraw-Hill/Glencoe	2015
Algebra 2/ Honors Algebra 2 / IEP Algebra	9-11	Algebra 2	McGraw-Hill/Glencoe	2015
Advanced Placement Calculus AB	11-12	Calculus	Houghton Mifflin	2006
Advanced Placement Calculus BC	11-12	Calculus	Houghton Mifflin	2006
Mathematics, 6-8	6-8	Ready Math	Curriculum Associates	2020

Course of Study	Grade	Textbook Title	Publisher	Copyright
<b>AFJROTC</b>				
AFJROTC- A Journey Into Aviation History	9-12	A Journey Into Aviation History	Pearson	2007
Mathematics, K-5	K-5	Everyday Math 4	McGraw-Hill/Wright	2016
Geometry and Analysis / Honors Geometry and Analysis	9-10	Geometry	Glencoe	2012
Mathematics, Pre-Algebra	6-7	Pre-Algebra	Glencoe	2015
Advanced Placement Statistics	11-12	Stats: Modeling the World	Pearson	2015
Programming in Visual Basic	9-12	NO TEXT / Supplemental Resources		
SAT Preparation	10-11	NO TEXT / Supplemental Resources		
Computer Programming C++	10-12	NO TEXT / Supplemental Resources		
Advanced Placement Computer Science A	11-12	NO TEXT / Supplemental Resources		
Java	11-12	NO TEXT / Supplemental Resources		
Selected Topics In Mathematics (Not Offered anymore)	12	NO TEXT / Supplemental Resources		
Calculus (New Course)	11-12	Thomas' Calculus; Early Transcendentals (13th Edition)	Pearson	2014
Statistics (New Course)	11-12	Understanding Basic Statistics (7th Edition)	Cengage	2016
College Math (New Course)	11-12	Mathematical Ideas (13th Edition)	Pearson	2016
<b>PHYSICAL EDUCATION</b>				
First Aid and CPR 12	12	American Red Cross First Aid/CPR/AED Participant's Manual 1st Edition	The American Red Cross	2014
Health Education	K-6	NO TEXT / Supplemental Resources		
Physical Education	K-12	NO TEXT / Supplemental Resources		
Health 6	6	NO TEXT / Supplemental Resources		
Health 7	7	NO TEXT / Supplemental Resources		
Health 8	8	NO TEXT / Supplemental Resources		
Health 9	9	NO TEXT / Supplemental Resources		
Driver Education Theory 10	10	The NJ Driver Manual	NJ Motor Vehicle Commission	2019
Health 11	11	NO TEXT / Supplemental Resources		
Teen Prevention Education Program (Teen Pep)	12	NO TEXT / Supplemental Resources		
<b>PRE-SCHOOL</b>				
Preschool	Preschool	Tools of the Mind	Pearson Education, Merrill / Prentice Hall	2007
<b>SCIENCE</b>				
Elementary Science Curriculum	K-5	Science	Macmillan/McGraw-Hill	2005
Middle School Science Curriculum/Honors	6-8	Science Explorer Series	Prentice Hall	2005
Biology	9	Biology	Miller & Levine	2014
Honors Biology	9	Biology	Miller & Levine	2014
Chemistry	10	Modern Chemistry	Houghton Mifflin Harcourt	2017
Honors Chemistry	10	Chemistry, Matter and Change	Glencoe McGraw Hill	2017
Honors Environmental Science	10-12	Environmental Science, 15th Edition	National Geographic/Cengage	2016
Advanced Placement Biology	11-12	Campbell Biology	Pearson	2014
Advanced Placement Chemistry	11-12	Chemistry	Brooks/Coles Pub.	2014
Advanced Placement Environmental Science	11-12	Living in the Environment	Cengage Learning	2015
Advanced Placement Physics 1	11-12	College Physics Advanced Placement Edition	Pearson	2014
Fundamentals of Health and Wellness	11-12	Health & Wellness	Jones and Bartlett Learning	2016
Medical Terminology	11-12	Introduction to Medical Terminology	Cengage Learning	2014
Physics / Honors Physics	11-12	Physics	Thompson	2017
Research Methods in Science I	11-12	STEM Student Research Handbook	National Science Teachers Association Press	2011
Honors Environmental Science	11-12	Environmental Science, 15th Edition	National Geographic / Cengage	2016
Forensic Science	11-12	NO TEXT / Supplemental Resources		
Advanced Placement Physics C: Electricity & Magnetism	11-12	University Physics with Modern Physics	Pearson 4th Edition	2016
Advanced Placement Physics C: Mechanics	11-12	NO TEXT / Supplemental Resources		
Research Methods in Science II	11-12	NO TEXT / Supplemental Resources		
Animal Behavior	9-10	Animal Behavior 2nd Edition	Elsevier	2015
Voyage Into Space	9-10	Water, Life, Mars	Springer	2015
<b>SOCIAL STUDIES</b>				
You and Your Family	K	My World: Here We Are	Pearson	2013
The Family and the Neighborhood	1	My World: Making Our Way	Pearson	2013
The Neighborhood and Community	2	My World: We Do Our Part	Pearson	2013
Communities	3	My World: We Are Connected	Pearson	2013
The State Community	4	My World: New Jersey	Pearson	2013
Early American History (Native Americans-1820)	5	My World: Building Our Country	Pearson	2013
American History Through Industrialism (Early Settlement-1900)/Honors	6	History Alive! US Through Industrialism	Teachers Curriculum Institute	2011
Citizenship, Economics, and You/Honors	7	Civics in Practice	Houghton Mifflin	2011
Ancient Civilizations/Honors	8	Ancient Civilizations Through the Renaissance	Houghton Mifflin	2012
Honors Modern World History	9	NO TEXT / Supplemental Resources		
Modern World History	9	NO TEXT / Supplemental Resources		
The Law: Rights and Responsibilities	9	Street Law: Seventh Edition	McGraw Hill	2005
Honors United States History I	10	The Unfinished Nation 9th Edition	McGraw Hill	2019
United States History I	10	The Americans	Houghton Mifflin	2012
Advanced Placement United States History	11	America's History for the AP Course	Bedford St. Martin's	2014
Honors United States History II	11	The Americans	Houghton Mifflin	2012
United States History II	11	The Americans	Houghton Mifflin	2012
Money, Markets and the Economy	11-12	Economics	Pearson	2013
Advanced Placement Government and Politics	11-12	American Government: Institutions and Policies 13th Edition	Wadsworth/Cengage	2013
The Individual in Society	11-12	Psychology and You	McMahon-Romano	2009
Advanced Placement Psychology	12	Myers' Psychology for AP 3rd Edition	Worth Publishing	2018
Advanced Placement World History	12	Traditions and Encounters (6th Edition)	McGraw Hill	2016
Cultural Anthropology	11-12	NO TEXT / Supplemental Resources		
History of Race, Class, Gender and Ethnicity in America	11-12	NO TEXT / Supplemental Resources		
Honors Shaping Western Thought	12	NO TEXT / Supplemental Resources		
Modern America Through Media	11-12	NO TEXT / Supplemental Resources		
Power and Politics	11-12	NO TEXT / Supplemental Resources		
<b>SPECIAL EDUCATION</b>				

Course of Study	Grade	Textbook Title	Publisher	Copyright
<b>AFJROTC</b>				
AFJROTC- A Journey Into Aviation History	9-12	A Journey into Aviation History	Pearson	2007
Career Awareness and Preparation	9-12	NO TEXT / Supplemental Resources		
Study Skills I, II	9-12	NO TEXT / Supplemental Resources		
Career Exploration	9-12	NO TEXT / Supplemental Resources		
Life Skills	8	NO TEXT / Supplemental Resources		
Life Skills	9-12	NO TEXT / Supplemental Resources		
<b>TECHNOLOGY AND ENGINEERING</b>				
5th Grade STEM	5	NO TEXT/Supplemental Resources		
7th Grade Investigating with STEM	7	NO TEXT/Supplemental Resources		
8th Grade STEM	8	NO TEXT/Supplemental Resources		
Machine Woodworking	10-12	Carpentry Building and Construction	Glencoe	2004
Electronics 1: Circuits and Programming	10-12	Electricity and Basic Electronics	Goodheart Wilcox	2013
Electronics 2: Robotics and Control	11-12	Electricity and Basic Electronics	Goodheart Wilcox	2013
Architectural and Engineering Design I	9-12	Engineering Drawing and Design	Cengage	2012
Architectural and Engineering Design II	10-12	Engineering Drawing and Design	Cengage	2012
Advanced Architectural and Engineering Design	11-12	Engineering Drawing and Design	Cengage	2012
Automotive Technology 1	11-12	Modern Automotive Technology	Goodheart Wilcox	2014
Automotive Technology 2	11-12	Modern Automotive Technology	Goodheart Wilcox	2014
Basic Woodworking	9-12	Wood Technologies and Processes	Glencoe	2008
Machine Woodworking	10-12	Wood Technologies and Processes	Glencoe	2008
Graphic Communications 1	10-12	NO TEXT / Supplemental Resources		
Introduction to Engineering	9-12	NO TEXT / Supplemental Resources		
Sustainable Technologies	9-12	NO TEXT / Supplemental Resources		
Graphic Communications 2	11-12	NO TEXT / Supplemental Resources		
Principles of Engineering	10-12	NO TEXT / Supplemental Resources		
Photography	11-12	NO TEXT / Supplemental Resources		
Engineering & Design Solutions	11-12	NO TEXT / Supplemental Resources		
Concepts of Technology and Engineering A & B		NO TEXT / Supplemental Resources		
<b>WORLD LANGUAGE</b>				
Advanced Placement Chinese	9-12	Integrated Chinese, Level 2 Book 2	Cheng & Tsui 3rd Ed.	2016
Advanced Placement French Language	9-12	Imaginez	Vista Higher Learning	2016
Advanced Placement Italian	9-12	Super Ciao 3	Editrice La Scuola	2014
Advanced Placement Spanish Language	9-12	Abriendo Puertas 1 & 2	Houghton Mifflin	2013
Advanced Placement Spanish Literature	9-12	Abriendo Puertas 1 & 2	Houghton Mifflin	2013
Chinese 1	9-12	Chinese for Youth	Far East Trade	2008
Chinese 1	8	Chinese in Focus Level I	Haitian Press	2011
Chinese 2 /Honors	9-12	Chinese Made Easy	Joint Publishing	2008
Chinese 3/Honors	9-12	Easy Steps to Chinese	Beijing Lang. & Cult	2014
Chinese 4/Honors	9-12	Integrated Chinese, Level 2 Book 1	Cheng & Tsui 3rd Ed.	2009
Elementary Spanish	K-1	NO TEXT / Supplemental Resources		
Elementary Spanish	2-5	NO TEXT / Supplemental Resources		
French 1	8-12	C'est a toi 1	EMC Paradigm	2017
French 2 /Honors	9-12	C'est a toi 2	EMC Paradigm	2017
French 3/Honors	9-12	NO TEXT / Supplemental Resources		
French 4/Honors	9-12	NO TEXT / Supplemental Resources		
Honors Beginning Heritage Spanish	9-12	El Espanol para nosotros	McGraw Hill	2014
Honors Beginning Heritage Spanish	9-12	El Espanol para nosotros	McGraw Hill	2014
Honors Pre-Advanced Heritage Spanish	9-12	El Espanol para nosotros	McGraw Hill	2014
Italian 1	8-12	Super Ciao 1A	Editrice La Scuola	2017
Italian 2/Honors	9-12	Super Ciao 1B	Editrice La Scuola	2017
Italian 3/Honors	9-12	Super Ciao 2	Editrice La Scuola	2017
Italian 4/Honors	9-12	Super Ciao 2	Editrice La Scuola	2017
Spanish	6	Como te va B	McGraw Hill Glencoe	2007
Spanish	7	NO TEXT / Supplemental Resources		
Spanish 1	8-12	Que chevere!	EMC Paradigm	2016
Spanish 1A	8-12	NO TEXT / Supplemental Resources		
Spanish 1B	8-12	NO TEXT / Supplemental Resources		
Spanish 2/Honors	9-12	Que chevere!	EMC Paradigm	2016
Spanish 3/Honors	9-12	Que chevere!	EMC Paradigm	2016
Spanish 4/Honors	9-12	Que chevere!	EMC Paradigm	2016



**November 9, 2019 PD**

<b>Name</b>	<b>Professional Development</b>	<b>Department</b>	<b>Cost</b>
Engaged Instruction	Improving Student Writing Achievement	ELA (9-12)	\$1,200.00
Staff Development Workshops	Reading Strategies for Struggling Learners	ELA (9-12)	\$1,700.00
Arts Ed NJ Professional Learning	Social-Emotional Learning and the Arts	Fine Arts	\$750.00
Glass Roots	Glass Making	Fine Arts	\$480.00
Melissa C Strong, D.M.A.	Conversational Solfege	Fine Arts	\$804.00
Staff Development Workshops	Discussion Strategies In the Social Studies Classroom	Social Studies	\$1,500.00
Bosslaser	Onsite Training (BL-004)	Technology & Engineering	\$2,400.00

Transfers for the month of June 2019 within the 2018-2019 budget in compliance with N.J.A.C. 6A:23-2.11(A)2.

#	Account Number	Account Name	Amount	Account Number	Account Name	Amount
1	11-000-291-270	Health Benefits	\$51,000	11-000-252-340	Purch. Tech. Svcs.	\$51,000
2	11-402-100-440	Ath. Facility Rental	\$1,800	11-402-100-100	Salary-Athletics	\$1,800

Transfers for the month of July 2019 within the 2019-2020 budget in compliance with N.J.A.C. 6A:23-2.11(A)2.

#	Account Number	Account Name	Amount	Account Number	Account Name	Amount
1	11-000-100-566	Tuition-Pvt. Handl. In-State	\$210,000	11-000-100-562	Tuition-Other LEA-Sp. Ed.	\$210,000
2	11-000-219-320	Prof. Ed. Svc.-Sp. Ed.	\$38,000	11-219-100-101	Salary-Home Instr. Sp. Ed.	\$33,000
				11-000-217-320	Extraordinary-Purch. Prof. Svcs.	\$5,000
3	11-000-222-600	Library Supplies	\$100	11-000-222-890	Library Dues	\$100
4	11-000-251-105	Salary-Personnel Secy	\$6,325	11-000-230-334	Arch./Engineer. Svc.	\$21,800
	11-000-291-270	Health Benefits	\$36,000	11-000-240-199	Unused Vac. Pay.	\$14,200
				11-000-252-199	Unused Vac. Pay.	\$6,325
5	11-000-240-440	Rentals/Grad. Exp.	\$1,500	11-000-240-800	Dues/Directors	\$1,500
6	11-000-261-420	Clean/Repair/Maint. Svcs	\$7,500	11-000-262-300	Purch. Prof./Tech. Svc.	\$7,500
7	11-000-230-590	BOE Liability Ins.	\$36,000	11-000-262-520	Prop/Fire Liability Ins.	\$36,000
8	11-000-261-610	General Supplies/Maint.	\$60,000	11-000-262-610	General Supplies/Custodian	\$60,000
9	11-000-262-626	Vehicle Maint. Gasoline	\$1,000	11-000-262-890	Op & Maint. Dues/Fees	\$1,000
10	11-000-270-514	Trans. Contract. Svcs.	\$2,300	11-000-270-593	Trans. Misc. Purch. Svc.	\$2,300
11	11-209-100-101	Salary-BD Teachers	\$4,799	11-212-100-101	Salary-MD Teacher ESY	\$9,304
	11-209-100-106	Salary-BD Aides	\$4,505			
12	11-130-100-101	Salary-EMS Teacher	\$117,929	11-230-100-101	Salary-BSI EMS Academic Support	\$117,929

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education  
General Fund - Fund 10  
Interim Balance Sheet  
For 1 Month Period Ending 07/31/2019

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ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$10,937,348.58
116	Capital reserve Account		\$569.43
121	Tax levy receivable		126,175,337.75
	Accounts receivable:		
141	Intergovernmental - State	\$16,344,248.28	
153,154	Other (net of est uncollectible of \$_____)	\$43,804.90	\$16,388,053.18
	Other Current Assets		\$21,578.00

--- R E S O U R C E S ---

301	Estimated Revenues	153,967,239.00	
302	Less Revenues	(151,571,200.57)	
			\$2,396,038.43
			=====
	Total assets and resources		155,918,925.37
			=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education  
General Fund - Fund 10  
Interim Balance Sheet  
For 1 Month Period Ending 07/31/2019

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LIABILITIES AND FUND EQUITY

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--- LIABILITIES ---

421	Accounts Payable	\$6,407,731.77
	Other current liabilities	\$77,875.02

TOTAL LIABILITIES

\$6,485,606.79

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FUND BALANCE

--- Appropriated ---

753	Reserve for Encumbrances - Current Year	118,882,880.11
754	Reserve for Encumbrance - Prior Year	\$248,521.24
	Reserved fund balance:	

760	Reserved Fund Balance	\$568.92
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601	Appropriations	156,478,283.84
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602	Less : Expenditures	\$10,027,071.37
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603	Encumbrances	119,131,401.35 (129,158,472.72)
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\$27,319,811.12

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Total Appropriated

146,451,781.39

--- Unappropriated ---

770	Unreserved Fund Balance -	\$5,231,537.19
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303	Budgeted Fund Balance	(\$2,250,000.00)
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TOTAL FUND BALANCE

149,433,318.58

TOTAL LIABILITIES AND FUND EQUITY

155,918,925.37

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West Orange Board of Education  
 General Fund - Fund 10  
 Interim Balance Sheet  
 For 1 Month Period Ending 07/31/2019

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	156,478,283.84	129,158,472.72	\$27,319,811.12
Revenues	(153,967,239.00)	(151,571,200.57)	(\$2,396,038.43)
	<u>\$2,511,044.84</u>	<u>(\$22,412,727.85)</u>	<u>\$24,923,772.69</u>
Less: Adjust for prior year encumb.	<u>(\$261,054.84)</u>	<u>(\$261,054.84)</u>	
Budgeted Fund Balance	<u>\$2,249,990.00</u>	<u>(\$22,673,782.69)</u>	<u>\$24,923,772.69</u>
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$2,249,990.00	(\$22,673,782.69)	\$24,923,772.69
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
Fund 19 (Restricted FEMA Block Grants)	\$0.00	\$0.00	\$0.00
 TOTAL Budgeted Fund Balance	 <u>\$2,249,990.00</u>	 <u>(\$22,673,782.69)</u>	 <u>\$24,923,772.69</u>

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education  
GENERAL FUND - FUND 10  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 1 Month Period Ending 07/31/2019

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	138,350,833.00	137,666,355.55		\$684,477.45
3XXX From State Sources	\$15,399,992.00	\$13,899,992.00		\$1,500,000.00
4XXX From Federal Sources	\$216,414.00	\$4,853.02		\$211,560.98
 TOTAL REVENUE/SOURCES OF FUNDS	 153,967,239.00	 151,571,200.57		 \$2,396,038.43
 =====				
				AVAILABLE
*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	BALANCE
--- CURRENT EXPENSE ---				
11-1XX-100-XXX Regular Programs - Instruction	\$49,559,195.22	\$866,866.47	\$47,405,268.01	\$1,287,060.74
11-2XX-100-XXX Special Education - Instruction	\$14,192,424.79	\$236,446.08	\$13,920,684.39	\$35,294.32
11-230-100-XXX Basic Skills - Remedial Instruction	\$2,437,103.00	\$0.00	\$2,434,906.29	\$2,196.71
11-240-100-XXX Bilingual Education - Instruction	\$1,509,664.00	\$0.00	\$1,438,783.11	\$70,880.89
11-401-100-XXX School-Spon. Cocurr. Acti-Instr	\$709,860.00	(\$13,957.78)	\$569,574.45	\$154,243.33
11-402-100-XXX School-Spons. Athletics - Instruction	\$1,568,732.40	\$69,427.90	\$1,318,502.01	\$180,802.49
11-4XX-100-XXX Other Instrc. Programs - Instruction	\$35,500.00	\$13,195.52	\$22,304.48	\$0.00
11-4XX-200-XXX Other Supplemental/At Risk Pto grams	\$3,000.00	\$2,299.08	\$700.92	.00
--- UNDISTRIBUTED EXPENDITURES ---				
11-000-100-XXX Instruction	\$8,834,900.00	\$995,967.98	\$6,777,801.04	\$1,061,130.98
11-000-211-XXX Attendance and Social Work Services	\$251,576.00	\$9,063.68	\$231,196.05	\$11,316.27
11-000-213-XXX Health Services	\$1,462,039.00	\$9,798.96	\$1,411,072.91	\$41,167.13
11-000-216-XXX Speech, OT,PT & Related Svcs	\$2,015,717.00	\$45,270.99	\$1,939,332.31	\$31,113.70
11-000-217-XXX Other Support Serv - Students Extra Srvc	\$786,248.00	\$11,930.79	\$774,317.21	\$0.00
11-000-218-XXX Guidance	\$3,503,073.00	\$75,042.04	\$3,360,092.07	\$67,938.89
11-000-219-XXX Child Study Teams	\$3,983,586.00	\$100,093.28	\$3,811,512.94	\$71,979.78
11-000-221-XXX Improv of Inst. - Instruc Staff	\$2,330,552.00	\$22,360.02	\$2,302,009.98	\$6,182.00
11-000-222-XXX Educational Media Serv/School Library	\$1,233,375.60	\$3,017.96	\$1,197,548.79	\$32,808.85
11-000-223-XXX Instructional Staff Training Services	\$344,134.00	\$37,903.15	\$28,622.50	\$277,608.35
11-000-230-XXX Supp. Serv.-General Administration	\$1,948,743.00	\$508,611.68	\$1,210,643.38	\$229,487.94
11-000-240-XXX Supp. Serv.-School Administration	\$5,959,223.86	\$445,313.33	\$5,464,385.02	\$49,525.51
11-000-25X-XXX Central Serv & Admin. Inform. Tech.	\$3,324,070.00	\$393,248.74	\$2,693,492.11	\$237,329.15
11-000-261-XXX Require Maint. for School Facilities	\$2,176,709.00	\$425,869.22	\$604,885.53	\$1,145,954.25
11-000-262-XXX Custodial Services	\$9,011,661.13	\$1,076,261.70	\$6,784,442.76	\$1,150,956.67
11-000-263-XXX Care and Upkeep of Grounds	\$905,204.00	\$131,673.11	\$660,624.02	\$112,906.87
11-000-266-XXX Security	\$1,144,355.00	\$36,408.04	\$757,259.60	\$350,687.36
11-000-270-XXX Student Transportation Services	\$10,656,743.84	\$325,390.25	\$2,027,057.44	\$8,304,296.15
11-XXX-XXX-2XX Allocated and Unallocated Benefits	\$25,772,346.00	\$4,137,990.25	\$9,375,003.34	\$12,259,352.41
 TOTAL GENERAL CURRENT EXPENSE	 155,659,735.84	 \$9,965,492.44	 118,522,022.66	 \$27,172,220.74
EXPENDITURES/USES OF FUNDS				
	=====	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 West Orange Board of Education  
 GENERAL FUND - FUND 10  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 1 Month Period Ending 07/31/2019

	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** EXPENDITURES - cont'd ***				
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$108,735.00	\$45,027.93	\$31,127.69	\$32,579.38
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$551,368.00	.00	\$436,357.00	\$115,011.00
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$660,103.00	\$45,027.93	\$467,484.69	\$147,590.38
10-000-100-56X Transfer of Funds to Charter Schools	\$158,445.00	\$16,551.00	\$141,894.00	.00
TOTAL GENERAL FUND EXPENDITURES	156,478,283.84	\$10,027,071.37	119,131,401.35	\$27,319,811.12



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education  
GENERAL FUND - FUND 10  
SCHEDULE OF REVENUES  
ACTUAL COMPARED WITH ESTIMATED  
For 1 Month Period Ending 07/31/2019

		ESTIMATED	ACTUAL	UNREALIZED
		<u>          </u>	<u>          </u>	<u>          </u>
--- LOCAL SOURCES ---				
1210	Local Tax Levy	137,645,823.00	137,645,823.00	.00
1310	Tuition from Individuals	\$27,000.00	\$3,650.00	\$23,350.00
1320	Tuition from LEAs Within State	\$158,000.00	.00	\$158,000.00
1321	Tuition from Other Govt Sources Within State	\$20,000.00	.00	\$20,000.00
1350	Tuition From Summer School		\$340.00	(\$340.00)
1910	Rents and Royalties	\$65,000.00	\$10,360.00	\$54,640.00
1XXX	Miscellaneous	\$435,010.00	\$6,182.55	\$428,827.45
		<u>          </u>	<u>          </u>	<u>          </u>
	TOTAL	138,350,833.00	137,666,355.55	\$684,477.45
		<u>=====</u>	<u>=====</u>	<u>=====</u>
--- STATE SOURCES ---				
3121	Categorical Transportation Aid	\$3,033,009.00	\$3,033,009.00	.00
3131	Extraordinary Aid	\$1,400,000.00	.00	\$1,400,000.00
3132	Categorical Special Education Aid	\$4,159,988.00	\$4,159,988.00	.00
3176	Equalization	\$4,840,642.00	\$4,840,642.00	.00
3177	Categorical Security	\$1,866,353.00	\$1,866,353.00	.00
3190	Other Unrestricted State Aid	\$100,000.00	.00	\$100,000.00
		<u>          </u>	<u>          </u>	<u>          </u>
	TOTAL	\$15,399,992.00	\$13,899,992.00	\$1,500,000.00
		<u>=====</u>	<u>=====</u>	<u>=====</u>
--- FEDERAL SOURCES ---				
4200	Medicaid Reimbursement	\$216,414.00	\$4,853.02	\$211,560.98
		<u>          </u>	<u>          </u>	<u>          </u>
	TOTAL	\$216,414.00	\$4,853.02	\$211,560.98
		<u>=====</u>	<u>=====</u>	<u>=====</u>
--- OTHER FINANCING SOURCES ---				
	TOTAL REVENUES/SOURCES OF FUNDS	153,967,239.00	151,571,200.57	\$2,396,038.43
		<u>=====</u>	<u>=====</u>	<u>=====</u>

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 1 Month Period Ending 07/31/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-110-100-101 Kindergarten - Salaries of Teachers	\$2,303,809.00	.00	\$2,303,809.00	.00
11-120-100-101 Grades 1-5 - Salaries of Teachers	\$16,758,063.00	.00	\$16,758,063.00	.00
11-130-100-101 Grades 6-8 - Salaries of Teachers	\$11,114,156.00	.00	\$11,114,156.00	.00
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$14,985,308.00	\$10,520.79	\$14,974,787.21	.00
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$126,582.00	\$1,861.50	\$124,720.50	\$0.00
11-150-100-320 Purchased Prof.-Ed. Services	\$35,500.00	.00	\$35,500.00	.00
--- Regular Programs - Undistr. Instruction ---				
11-190-100-106 Other Salaries for Instruction	\$774,883.00	.00	\$774,883.00	.00
11-190-100-320 Purchased Prof.-Ed. Services	\$38,916.00	\$350.00	\$4,660.00	\$33,906.00
11-190-100-340 Purchased Technical Services	\$14,455.00	.00	\$2,925.00	\$11,530.00
11-190-100-500 Other Purch. Serv. (400-500 series)	\$952,280.48	\$612,047.71	\$31,185.48	\$309,047.29
11-190-100-610 General Supplies	\$1,918,230.74	\$107,057.79	\$1,018,777.95	\$792,395.00
11-190-100-640 Textbooks	\$499,668.00	\$131,029.68	\$257,420.87	\$111,217.45
11-190-100-800 Other Objects	\$37,344.00	\$3,999.00	\$4,380.00	\$28,965.00
TOTAL	\$49,559,195.22	\$866,866.47	\$47,405,268.01	\$1,287,060.74
--- SPECIAL EDUCATION - INSTRUCTION ---				
Cognitive - Mild:				
11-201-100-101 Salaries of Teachers	\$786,779.00	\$6,397.44	\$780,381.56	\$0.00
11-201-100-106 Other Salaries for Instruction	\$603,663.00	\$7,507.20	\$596,155.80	.00
11-201-100-610 General Supplies	\$8,480.00	.00	\$2,571.59	\$5,908.41
11-201-100-800 Other Objects	\$140.00	.00	.00	\$140.00
TOTAL	\$1,399,062.00	\$13,904.64	\$1,379,108.95	\$6,048.41
Learning and/or Language Disabilities Mild or Moderate:				
11-204-100-101 Salaries of Teachers	\$2,321,946.00	\$54,578.16	\$2,267,367.84	\$0.00
11-204-100-106 Other Salaries for Instruction	\$727,229.00	\$53,518.13	\$673,710.87	.00
11-204-100-610 General Supplies	\$10,652.00	.00	\$7,207.80	\$3,444.20
TOTAL	\$3,059,827.00	\$108,096.29	\$2,948,286.51	\$3,444.20
Behavioral Disabilities:				
11-209-100-101 Salaries of Teachers	\$58,954.00	\$0.00	\$58,954.00	\$0.00
11-209-100-106 Other Salaries for Instruction	\$67,372.00	.00	\$67,372.00	.00
11-209-100-610 General supplies	\$9,627.00	.00	\$8,065.90	\$1,561.10
TOTAL	\$135,953.00	\$0.00	\$134,391.90	\$1,561.10
Multiple Disabilities:				
11-212-100-101 Salaries of Teachers	\$120,966.00	\$12,794.88	\$108,171.12	\$0.00
11-212-100-106 Other Salaries for Instruction	\$337,055.00	\$7,495.47	\$329,559.53	.00
11-212-100-610 General supplies	\$6,200.00	.00	\$136.71	\$6,063.29
TOTAL	\$464,221.00	\$20,290.35	\$437,867.36	\$6,063.29
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	\$4,555,293.00	\$0.00	\$4,555,293.00	\$0.00

West Orange Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 1 Month Period Ending 07/31/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
11-213-100-106 Other Salaries for Instruction	\$1,270,566.00	.00	\$1,270,566.00	.00
11-213-100-610 General supplies	\$19,674.00	.00	\$12,519.01	\$7,154.99
<b>TOTAL</b>	<b>\$5,845,533.00</b>	<b>\$0.00</b>	<b>\$5,838,378.01</b>	<b>\$7,154.99</b>
<b>Autism:</b>				
11-214-100-101 Salaries of Teachers	\$695,119.00	\$22,140.34	\$672,978.66	\$0.00
11-214-100-106 Other Salaries for Instruction	\$929,680.00	\$35,530.17	\$894,149.83	.00
11-214-100-610 General Supplies	\$19,262.00	.00	\$9,477.87	\$9,784.13
<b>TOTAL</b>	<b>\$1,644,061.00</b>	<b>\$57,670.51</b>	<b>\$1,576,606.36</b>	<b>\$9,784.13</b>
<b>Preschool Disabilities - Part-Time:</b>				
11-215-100-101 Salaries of Teachers	\$239,414.00	\$0.00	\$239,414.00	\$0.00
11-215-100-106 Other Salaries for Instruction	\$265,132.00	.00	\$265,132.00	.00
<b>TOTAL</b>	<b>\$504,546.00</b>	<b>\$0.00</b>	<b>\$504,546.00</b>	<b>\$0.00</b>
<b>Preschool Disabilities - Full-Time:</b>				
11-216-100-101 Salaries of Teachers	\$317,831.00	\$15,993.60	\$301,837.40	\$0.00
11-216-100-106 Other Salaries for Instruction	\$491,894.00	\$18,017.28	\$473,876.72	.00
11-216-100-600 General Supplies	\$9,936.00	\$88.20	\$9,047.64	\$800.16
<b>TOTAL</b>	<b>\$819,661.00</b>	<b>\$34,099.08</b>	<b>\$784,761.76</b>	<b>\$800.16</b>
<b>Home Instruction:</b>				
11-219-100-101 Salaries of Teachers	\$196,812.00	\$74.46	\$196,737.54	\$0.00
11-219-100-320 Purchased Prof.-Ed. Services	\$122,698.79	\$2,310.75	\$120,000.00	\$388.04
11-219-100-610 General Supplies	\$50.00	.00	.00	\$50.00
<b>TOTAL</b>	<b>\$319,560.79</b>	<b>\$2,385.21</b>	<b>\$316,737.54</b>	<b>\$438.04</b>
<b>TOTAL SPECIAL ED - INSTRUCTION</b>	<b>\$14,192,424.79</b>	<b>\$236,446.08</b>	<b>\$13,920,684.39</b>	<b>\$35,294.32</b>
<b>--- Basic Skills/Remedial-Instruction ---</b>				
11-230-100-101 Salaries of Teachers	\$2,430,367.00	\$0.00	\$2,430,367.00	\$0.00
11-230-100-610 General Supplies	\$6,736.00	.00	\$4,539.29	\$2,196.71
<b>TOTAL</b>	<b>\$2,437,103.00</b>	<b>\$0.00</b>	<b>\$2,434,906.29</b>	<b>\$2,196.71</b>
<b>--- Bilingual Education-Instruction ---</b>				
11-240-100-101 Salaries of Teachers	\$1,392,802.00	\$0.00	\$1,392,802.00	\$0.00
11-240-100-610 General Supplies	\$74,012.00	.00	\$24,972.71	\$49,039.29
11-240-100-640 Textbooks	\$42,850.00	.00	\$21,008.40	\$21,841.60
<b>TOTAL</b>	<b>\$1,509,664.00</b>	<b>\$0.00</b>	<b>\$1,438,783.11</b>	<b>\$70,880.89</b>
<b>--- School spons.cocurricular activities-Instruction ---</b>				
11-401-100-100 Salaries	\$531,163.00	.00	\$531,163.00	.00
11-401-100-500 Purchased Services (300-500 series)	\$64,350.00	(\$17,107.78)	\$7,378.01	\$74,079.77
11-401-100-600 Supplies and Materials	\$66,567.00	\$3,000.00	\$30,204.44	\$33,362.56
11-401-100-800 Other Objects	\$47,780.00	\$150.00	\$829.00	\$46,801.00
<b>TOTAL</b>	<b>\$709,860.00</b>	<b>(\$13,957.78)</b>	<b>\$569,574.45</b>	<b>\$154,243.33</b>
<b>--- School sponsored athletics-Instruct. ---</b>				
11-402-100-100 Salaries	\$1,095,579.00	\$17,659.02	\$1,077,852.12	\$67.86

West Orange Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 1 Month Period Ending 07/31/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
11-402-100-500 Purchased Services (300-500 series)	\$265,634.58	\$33,887.58	\$128,225.00	\$103,522.00
11-402-100-600 Supplies and Materials	\$150,293.82	\$12,946.30	\$99,449.89	\$37,897.63
11-402-100-800 Other Objects	\$57,225.00	\$4,935.00	\$12,975.00	\$39,315.00
<b>TOTAL</b>	<b>\$1,568,732.40</b>	<b>\$69,427.90</b>	<b>\$1,318,502.01</b>	<b>\$180,802.49</b>
--- Summer school - Instruction ---				
11-422-100-101 Salaries of Teachers	\$35,500.00	\$13,195.52	\$22,304.48	\$0.00
<b>TOTAL</b>	<b>\$35,500.00</b>	<b>\$13,195.52</b>	<b>\$22,304.48</b>	<b>\$0.00</b>
--- Summer school - support services ---				
11-422-200-100 Salaries	\$3,000.00	\$2,299.08	\$700.92	.00
<b>TOTAL</b>	<b>\$3,000.00</b>	<b>\$2,299.08</b>	<b>\$700.92</b>	<b>\$0.00</b>
<b>TOTAL SUMMER SCHOOL</b>	<b>\$38,500.00</b>	<b>\$15,494.60</b>	<b>\$23,005.40</b>	<b>\$0.00</b>
--- UNDISTRIBUTED EXPENDITURES ---				
--- Instruction ---				
11-000-100-561 Tuition to Other LEAs within State Regular	\$137,793.00	.00	\$42,417.00	\$95,376.00
11-000-100-562 Tuition to Other LEAs within State Special	\$887,248.00	\$116,737.00	\$770,477.80	\$33.20
11-000-100-563 Tuition to Co.Voc.School Dist.-reg.	\$53,738.00	.00	.00	\$53,738.00
11-000-100-564 Tuition to Co.Voc. School Dist.-spec.	\$31,864.00	.00	.00	\$31,864.00
11-000-100-565 Tuition to Co.Spec.Serv. & Reg. Day schls	\$261,582.00	.00	.00	\$261,582.00
11-000-100-566 Tuition to Priv Sch for Disbl w/i State	\$7,240,416.00	\$867,905.98	\$5,964,906.24	\$407,603.78
11-000-100-569 Tuition - Other	\$222,259.00	\$11,325.00	.00	\$210,934.00
<b>TOTAL</b>	<b>\$8,834,900.00</b>	<b>\$995,967.98</b>	<b>\$6,777,801.04</b>	<b>\$1,061,130.98</b>
--- Attendance and social work services ---				
11-000-211-100 Salaries	\$200,758.00	\$9,063.68	\$191,694.32	.00
11-000-211-300 Purchased Prof. & Tech. Svc.	\$48,818.00	.00	\$39,442.28	\$9,375.72
11-000-211-600 Supplies and Materials	\$2,000.00	.00	\$59.45	\$1,940.55
<b>TOTAL</b>	<b>\$251,576.00</b>	<b>\$9,063.68</b>	<b>\$231,196.05</b>	<b>\$11,316.27</b>
--- Health services ---				
11-000-213-100 Salaries	\$1,328,078.00	\$9,596.16	\$1,318,481.84	.00
11-000-213-300 Purchased Prof. & Tech. Svc.	\$87,699.00	.00	\$63,673.80	\$24,025.20
11-000-213-500 Other Purchd. Serv.(400-500 series)	\$675.00	.00	.00	\$675.00
11-000-213-600 Supplies and Materials	\$42,442.00	\$202.80	\$27,859.82	\$14,379.38
11-000-213-800 Other Objects	\$3,145.00	.00	\$1,057.45	\$2,087.55
<b>TOTAL</b>	<b>\$1,462,039.00</b>	<b>\$9,798.96</b>	<b>\$1,411,072.91</b>	<b>\$41,167.13</b>
--- Speech, OT,PT & Related Svcs ---				
11-000-216-100 Salaries	\$1,662,062.00	\$29,834.49	\$1,632,171.36	\$56.15
11-000-216-320 Purchased Prof. Ed. Services	\$336,800.00	\$15,436.50	\$296,513.50	\$24,850.00
11-000-216-580 Travel	\$5,000.00	.00	.00	\$5,000.00
11-000-216-600 Supplies and Materials	\$11,855.00	.00	\$10,647.45	\$1,207.55
<b>TOTAL</b>	<b>\$2,015,717.00</b>	<b>\$45,270.99</b>	<b>\$1,939,332.31</b>	<b>\$31,113.70</b>
--- Other support services - Students - Extra Svcs				
11-000-217-100 Salaries	\$523,248.00	.00	\$523,248.00	.00

West Orange Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 1 Month Period Ending 07/31/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-217-320 Purchased Prof. Ed. Services	\$263,000.00	\$11,930.79	\$251,069.21	.00
<b>TOTAL</b>	<b>\$786,248.00</b>	<b>\$11,930.79</b>	<b>\$774,317.21</b>	<b>\$0.00</b>
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$2,811,912.00	\$34,601.80	\$2,777,310.20	.00
11-000-218-105 Sal Secr. & Clerical Asst.	\$433,448.00	\$35,602.70	\$397,845.30	.00
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$220,210.00	\$3,709.03	\$176,646.76	\$39,854.21
11-000-218-600 Supplies and Materials	\$36,963.00	\$1,128.51	\$8,289.81	\$27,544.68
11-000-218-800 Other Objects	\$540.00	.00	.00	\$540.00
<b>TOTAL</b>	<b>\$3,503,073.00</b>	<b>\$75,042.04</b>	<b>\$3,360,092.07</b>	<b>\$67,938.89</b>
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$3,440,068.00	\$38,779.31	\$3,401,070.40	\$218.29
11-000-219-105 Sal Secr. & Clerical Asst.	\$375,547.00	\$33,268.02	\$341,928.98	\$350.00
11-000-219-320 Purchased Prof. - Ed. Services	\$77,110.00	\$2,350.00	\$42,600.00	\$32,160.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$26,000.00	\$25,695.95	.00	\$304.05
11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs)	\$21,500.00	\$0.00	\$0.00	\$21,500.00
11-000-219-600 Supplies and Materials	\$42,861.00	.00	\$25,913.56	\$16,947.44
11-000-219-800 Other Objects	\$500.00	.00	.00	\$500.00
<b>TOTAL</b>	<b>\$3,983,586.00</b>	<b>\$100,093.28</b>	<b>\$3,811,512.94</b>	<b>\$71,979.78</b>
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$1,864,907.00	\$15,394.02	\$1,849,512.98	.00
11-000-221-104 Salaries Other Prof. Staff	\$176,799.00	.00	\$176,799.00	.00
11-000-221-105 Sal Secr. & Clerical Asst.	\$85,179.00	\$6,966.00	\$78,213.00	.00
11-000-221-176 Sal. Facilitators, Math, Literacy Coaches	\$197,485.00	.00	\$197,485.00	.00
11-000-221-500 Other Purchased Services (400-500 series)	\$1,300.00	.00	.00	\$1,300.00
11-000-221-600 Supplies and Materials	\$3,600.00	.00	.00	\$3,600.00
11-000-221-800 Other Objects	\$1,282.00	.00	.00	\$1,282.00
<b>TOTAL</b>	<b>\$2,330,552.00</b>	<b>\$22,360.02</b>	<b>\$2,302,009.98</b>	<b>\$6,182.00</b>
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$1,096,649.00	.00	\$1,096,649.00	.00
11-000-222-300 Purchased Prof. & Tech Svc.	\$16,473.00	.00	\$11,467.50	\$5,005.50
11-000-222-600 Supplies and Materials	\$119,898.60	\$2,822.96	\$89,367.29	\$27,708.35
11-000-222-800 Other Objects	\$355.00	\$195.00	\$65.00	\$95.00
<b>TOTAL</b>	<b>\$1,233,375.60</b>	<b>\$3,017.96</b>	<b>\$1,197,548.79</b>	<b>\$32,808.85</b>
--- Instructional Staff Training Services ---				
11-000-223-104 Salaries Other Prof. Staff	\$16,000.00	.00	\$16,000.00	.00
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$203,839.00	\$30,698.33	\$6,460.00	\$166,680.67
11-000-223-500 Other Purchased Services (400-500 series)	\$80,295.00	\$834.34	\$5,862.50	\$73,598.16
11-000-223-600 Supplies and Materials	\$5,000.00	\$2,370.48	.00	\$2,629.52
11-000-223-800 Other Objects	\$39,000.00	\$4,000.00	\$300.00	\$34,700.00
<b>TOTAL</b>	<b>\$344,134.00</b>	<b>\$37,903.15</b>	<b>\$28,622.50</b>	<b>\$277,608.35</b>
--- Support services-general administration ---				
11-000-230-100 Salaries	\$622,723.00	\$41,875.37	\$580,747.63	\$100.00

West Orange Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 1 Month Period Ending 07/31/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-331 Legal Services	\$410,000.00	\$18,716.19	\$341,283.81	\$50,000.00
11-000-230-332 Audit Fees	\$73,550.00	.00	.00	\$73,550.00
11-000-230-334 Architectural/Engineering Services	\$21,800.00	.00	\$15,500.00	\$6,300.00
11-000-230-339 Other Purchased Prof. Svc.	\$111,870.00	\$12,983.34	\$31,716.66	\$67,170.00
11-000-230-530 Communications/Telephone	\$289,400.00	\$59,692.35	\$225,830.52	\$3,877.13
11-000-230-585 BOE Other Purchased Prof. Svc.	\$5,750.00	\$1,680.00	\$1,214.00	\$2,856.00
11-000-230-590 Other Purchased Services	\$356,337.00	\$341,804.69	\$10,489.35	\$4,042.96
11-000-230-610 General Supplies	\$9,200.00	\$2,426.94	\$1,695.96	\$5,077.10
11-000-230-630 BOE In-House Training/Meeting Supplies	\$11,750.00	\$261.10	.00	\$11,488.90
11-000-230-890 Misc. Expenditures	\$7,863.00	\$2,509.00	\$2,106.00	\$3,248.00
11-000-230-895 BOE Membership Dues and Fees	\$28,500.00	\$26,662.70	\$59.45	\$1,777.85
<b>TOTAL</b>	<b>\$1,948,743.00</b>	<b>\$508,611.68</b>	<b>\$1,210,643.38</b>	<b>\$229,487.94</b>
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$4,045,716.00	\$324,014.17	\$3,721,701.83	.00
11-000-240-105 Sal Secr. & Clerical Asst.	\$1,748,718.00	\$87,926.91	\$1,660,791.09	.00
11-000-240-199 Unused Vac Payment to Term/Ret Staff	\$31,557.00	\$31,552.01	.00	\$4.99
11-000-240-500 Other Purchased Services	\$31,017.00	.00	\$18,516.46	\$12,500.54
11-000-240-600 Supplies and Materials	\$98,475.86	\$686.24	\$61,150.64	\$36,638.98
11-000-240-800 Other Objects	\$3,740.00	\$1,134.00	\$2,225.00	\$381.00
<b>TOTAL</b>	<b>\$5,959,223.86</b>	<b>\$445,313.33</b>	<b>\$5,464,385.02</b>	<b>\$49,525.51</b>
--- Central Services ---				
11-000-251-100 Salaries	\$1,472,190.00	\$112,294.72	\$1,359,895.28	.00
11-000-251-330 Purchased Prof. Services	\$54,898.00	\$17,649.00	\$30,931.00	\$6,318.00
11-000-251-340 Purchased Technical Services	\$91,200.00	\$46,571.57	\$19,738.40	\$24,890.03
11-000-251-592 Misc Pur Serv (400-500 series )	\$84,837.00	\$14,589.68	\$20,438.20	\$49,809.12
11-000-251-600 Supplies and Materials	\$26,940.00	\$4,507.91	\$6,623.95	\$15,808.14
11-000-251-89X Other Objects	\$6,100.00	\$5,383.59	.00	\$716.41
<b>TOTAL</b>	<b>\$1,736,165.00</b>	<b>\$200,996.47</b>	<b>\$1,437,626.83</b>	<b>\$97,541.70</b>
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$1,340,746.00	\$103,223.36	\$1,237,522.64	.00
11-000-252-199 Unused Vac Payment to Term/Ret Staff	\$6,325.00	\$6,324.75	.00	\$0.25
11-000-252-340 Purchased Technical Services	\$151,348.00	\$69,850.12	\$1,250.00	\$80,247.88
11-000-252-500 Other Pur Serv. (400-500 series )	\$10,390.00	.00	.00	\$10,390.00
11-000-252-600 Supplies and Materials	\$76,336.00	\$12,854.04	\$16,247.64	\$47,234.32
11-000-252-800 Other Objects	\$2,760.00	.00	\$845.00	\$1,915.00
<b>TOTAL</b>	<b>\$1,587,905.00</b>	<b>\$192,252.27</b>	<b>\$1,255,865.28</b>	<b>\$139,787.45</b>
<b>TOTAL Cent. Svcs. &amp; Admin IT</b>	<b>\$3,324,070.00</b>	<b>\$393,248.74</b>	<b>\$2,693,492.11</b>	<b>\$237,329.15</b>
--- Required Maint.for School Facilities ---				
11-000-261-420 Cleaning, Repair & Maint. Svc	\$1,627,504.00	\$325,502.83	\$536,566.37	\$765,434.80
11-000-261-421 Lead Testing of Drinking Water	\$1,000.00	.00	.00	\$1,000.00
11-000-261-610 General Supplies	\$525,705.00	\$95,308.39	\$68,319.16	\$362,077.45
11-000-261-800 Other Objects	\$22,500.00	\$5,058.00	.00	\$17,442.00

West Orange Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 1 Month Period Ending 07/31/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>TOTAL</b>	<b>\$2,176,709.00</b>	<b>\$425,869.22</b>	<b>\$604,885.53</b>	<b>\$1,145,954.25</b>
<b>--- Custodial Services ---</b>				
11-000-262-1XX Salaries	\$4,406,197.00	\$323,205.80	\$4,082,991.20	\$0.00
11-000-262-107 Salaries of Non-Instructional Aids	\$637,128.00	\$3,701.46	\$633,426.54	.00
11-000-262-199 Unused Vac Payment to Term/Ret Staff	\$10,317.00	\$1,084.18	.00	\$9,232.82
11-000-262-300 Purchased Prof. & Tech. Svc.	\$18,955.00	\$850.00	\$17,799.00	\$306.00
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$215,800.00	\$11,859.18	\$123,475.67	\$80,465.15
11-000-262-441 Rental of Land & Bldgs Other Than Lease	\$457,876.00	\$45,399.34	\$235,376.66	\$177,100.00
11-000-262-444 Lease Purch Paymts - Energy Saving	\$757,306.00	.00	.00	\$757,306.00
11-000-262-490 Other Purchased Property Svc.	\$144,510.00	\$8,223.00	\$135,225.00	\$1,062.00
11-000-262-520 Insurance	\$371,609.00	\$273,919.01	\$44,200.00	\$53,489.99
11-000-262-580 Travel	\$3,000.00	.00	.00	\$3,000.00
11-000-262-610 General Supplies	\$334,213.13	\$290,914.66	\$9,016.26	\$34,282.21
11-000-262-621 Energy (Natural Gas)	\$393,500.00	\$3,191.07	\$390,308.93	.00
11-000-262-622 Energy (Electricity)	\$1,225,300.00	\$112,676.50	\$1,112,623.50	.00
11-000-262-626 Energy (Gasoline)	\$34,000.00	\$77.50	.00	\$33,922.50
11-000-262-8XX Other Objects	\$1,950.00	\$1,160.00	\$0.00	\$790.00
<b>TOTAL</b>	<b>\$9,011,661.13</b>	<b>\$1,076,261.70</b>	<b>\$6,784,442.76</b>	<b>\$1,150,956.67</b>
<b>--- Care and Upkeep of Grounds ---</b>				
11-000-263-100 Salaries	\$534,704.00	\$36,967.16	\$497,736.84	.00
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$279,500.00	\$85,827.31	\$149,345.89	\$44,326.80
11-000-263-610 General Supplies	\$91,000.00	\$8,878.64	\$13,541.29	\$68,580.07
<b>TOTAL</b>	<b>\$905,204.00</b>	<b>\$131,673.11</b>	<b>\$660,624.02</b>	<b>\$112,906.87</b>
<b>--- Security ---</b>				
11-000-266-100 Salaries	\$717,025.00	\$26,455.30	\$690,569.70	.00
11-000-266-300 Purchased Prof. & Tech. Svc.	\$11,850.00	.00	\$11,850.00	.00
11-000-266-420 Cleaning, Repair, & Maintenance Serv.	\$236,441.00	.00	\$4,347.10	\$232,093.90
11-000-266-610 General Supplies	\$179,039.00	\$9,952.74	\$50,492.80	\$118,593.46
<b>TOTAL</b>	<b>\$1,144,355.00</b>	<b>\$36,408.04</b>	<b>\$757,259.60</b>	<b>\$350,687.36</b>
<b>TOTAL Oper &amp; Maint of Plant Services</b>	<b>\$13,237,929.13</b>	<b>\$1,670,212.07</b>	<b>\$8,807,211.91</b>	<b>\$2,760,505.15</b>
<b>--- Student transportation services ---</b>				
11-000-270-107 Salaries of Non-Instructional Aids	\$433,517.00	\$16,130.52	\$417,386.48	.00
11-000-270-160 Sal Pupil Trans (Bet Home & Sch)-reg	\$634,863.00	\$27,936.12	\$606,926.88	.00
11-000-270-161 Sal Pupil Trans (Bet Home & Sch)-Sp Ed	\$608,699.00	\$21,066.23	\$587,610.85	\$21.92
11-000-270-162 Sal Pupil Trans. Other than Bet Home & Sch	\$70,000.00	.00	\$70,000.00	.00
11-000-270-350 Management Fee - ESC Transp. Prog.	\$98,214.00	.00	.00	\$98,214.00
11-000-270-390 Other Purch. Prof. & Tech Svc.	\$28,667.00	.00	\$23,360.56	\$5,306.44
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$164,069.00	\$8,414.08	\$2,927.29	\$152,727.63
11-000-270-443 Lease Purch Payments - School Buses	\$180,981.00	\$112,656.49	.00	\$68,324.51
11-000-270-511 Contract Svc (btw Home & Sch.)-vendors	\$4,058,285.00	\$49,491.92	\$1,226.28	\$4,007,566.80
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$503,987.00	.00	\$8,325.00	\$495,662.00
11-000-270-514 Contract Svc (Sp Ed.)-vendors	\$22,365.00	\$3,830.00	\$1,100.00	\$17,435.00
11-000-270-515 Contract Svc (Sp Ed.)-joint agreements	\$3,303.49	.00	\$3,303.49	.00

West Orange Board of Education  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 1 Month Period Ending 07/31/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-270-517 Contract Svc (reg std) - ESCs	\$415,065.00	.00	.00	\$415,065.00
11-000-270-518 Contract Svc (Sp Ed) - ESCs	\$2,591,749.00	.00	.00	\$2,591,749.00
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	\$546,000.00	.00	\$300,000.00	\$246,000.00
11-000-270-580 Travel	\$763.00	.00	\$518.00	\$245.00
11-000-270-593 Misc. Purchased Svc.- Transp.	\$82,338.00	\$82,304.00	.00	\$34.00
11-000-270-610 General Supplies	\$6,630.00	\$1,320.00	\$1,374.26	\$3,935.74
11-000-270-615 Transportation Supplies	\$198,348.35	\$65.89	\$1,548.35	\$196,734.11
11-000-270-800 Misc. Expenditures	\$8,900.00	\$2,175.00	\$1,450.00	\$5,275.00
<b>TOTAL</b>	<b>\$10,656,743.84</b>	<b>\$325,390.25</b>	<b>\$2,027,057.44</b>	<b>\$8,304,296.15</b>
--- Personal Services-Employee Benefits---				
11-XXX-XXX-210 Group Insurance	\$1,400.00	.00	.00	\$1,400.00
11-XXX-XXX-220 Social Security Contributions	\$2,050,000.00	\$109,722.98	\$1,940,277.02	.00
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$2,162,000.00	.00	.00	\$2,162,000.00
11-XXX-XXX-248 Other Retirement - Deferred PERS	\$75,000.00	.00	.00	\$75,000.00
11-XXX-XXX-249 Other Retirement Contrb. - Regular	\$102,000.00	\$821.98	\$81,178.02	\$20,000.00
11-XXX-XXX-250 Unemployment Compensation	\$100,000.00	.00	.00	\$100,000.00
11-XXX-XXX-260 Workman's Compensation	\$362,013.00	\$72,117.99	\$32,097.01	\$257,798.00
11-XXX-XXX-270 Health Benefits	\$19,647,700.00	\$3,790,488.88	\$7,089,541.19	\$8,767,669.93
11-XXX-XXX-280 Tuition Reimbursement	\$275,000.00	\$18,089.90	\$231,910.10	\$25,000.00
11-XXX-XXX-290 Other Employee Benefits	\$850,115.00	\$286.52	.00	\$849,828.48
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	\$147,118.00	\$146,462.00	.00	\$656.00
<b>TOTAL</b>	<b>\$25,772,346.00</b>	<b>\$4,137,990.25</b>	<b>\$9,375,003.34</b>	<b>\$12,259,352.41</b>
Total Undistributed Expenditures	\$85,644,256.43	\$8,791,215.17	\$51,411,299.00	\$25,441,742.26
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	155,659,735.84	\$9,965,492.44	118,522,022.66	\$27,172,220.74
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	155,659,735.84	\$9,965,492.44	118,522,022.66	\$27,172,220.74



West Orange Board of Education  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 1 Month Period Ending 07/31/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
	<hr/>	<hr/>	<hr/>	<hr/>
*** CAPITAL OUTLAY ***				
--- EQUIPMENT ---				
Regular programs-instruction				
12-130-100-730 Grades 6-8	\$4,039.00	.00	\$4,039.00	.00
12-140-100-730 Grades 9-12	\$7,961.00	.00	\$6,662.50	\$1,298.50
Special education - instruction				
12-4XX-100-730 School-spons. & oth instr prog	\$5,600.00	\$0.00	\$5,145.90	\$454.10
Undistributed expenses				
12-000-210-730 Support services-students-reg.	\$12,000.00	\$0.00	\$11,639.61	\$360.39
12-000-220-730 Support services-instruc. staff	\$13,600.00	.00	.00	\$13,600.00
12-000-252-730 Admin. Info. Tech.	\$65,535.00	\$45,027.93	\$3,640.68	\$16,866.39
<hr/>				
Undist. Exp. - Non-instructional Services				
TOTAL	\$108,735.00	\$45,027.93	\$31,127.69	\$32,579.38
--- Facilities acquisition and construction services ---				
12-000-400-450 Construction Services	\$436,377.00	.00	\$436,357.00	\$20.00
12-000-400-896 Assmt for Debt Service on SDA Funding	\$114,991.00	.00	.00	\$114,991.00
Sub Total	\$551,368.00	\$0.00	\$436,357.00	\$115,011.00
<hr/>				
TOTAL	\$551,368.00	\$0.00	\$436,357.00	\$115,011.00
<hr/>				
TOTAL CAPITAL OUTLAY EXPENDITURES	\$660,103.00	\$45,027.93	\$467,484.69	\$147,590.38

West Orange Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 1 Month Period Ending 07/31/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
	<hr/>	<hr/>	<hr/>	<hr/>
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
10-000-100-56X Transfer of Funds to Charter Schls.	\$158,445.00	\$16,551.00	\$141,894.00	.00
TOTAL GENERAL FUND EXPENDITURES	156,478,283.84	\$10,027,071.37	119,131,401.35	\$27,319,811.12



8/27 8:36am

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 1 Month Period Ending 07/31/19

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ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$324,490.71
	Accounts receivable:		
142	Intergovernmental - Federal	\$322,108.83	
153,154	Other (net of estimated uncollectible of \$_____)	\$21,751.20	
			<hr/>
			\$343,860.03

--- R E S O U R C E S ---

301	Estimated Revenues	\$3,631,062.31	
302	Less Revenues	(\$128,444.00)	
			<hr/>
			\$3,502,618.31

Total assets and resources

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\$4,170,969.05  

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 1 Month Period Ending 07/31/19

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LIABILITIES AND FUND EQUITY

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--- LIABILITIES ---

411	Intergovernmental accounts payable - State	\$194,918.15
421	Accounts Payable	\$552,563.26
481	Deferred revenues	\$45,424.75
TOTAL LIABILITIES		\$792,906.16

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year	\$2,053,618.19
754	Reserve for encumbrances - Prior Year	\$3,594.00
601	Appropriations	\$3,631,062.31
602	Less: Expenditures	\$256,593.42
603	Encumbrances	\$2,053,618.19 (\$2,310,211.61)
		\$1,320,850.70
TOTAL FUND BALANCE		\$3,378,062.89
TOTAL LIABILITIES AND FUND EQUITY		\$4,170,969.05

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education  
Special Revenue Fund - Fund 20  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 1 Month Period Ending 07/31/19

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$12,609.31	\$1,500.00		\$11,109.31
3XXX From State Sources	\$713,475.00	\$126,944.00		\$586,531.00
4XXX From Federal Sources	\$2,904,978.00	.00		\$2,904,978.00
 TOTAL REVENUE/SOURCES OF FUNDS	 \$3,631,062.31	 \$128,444.00		 \$3,502,618.31
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
LOCAL PROJECTS:	\$12,609.31	\$0.00	\$385.00	\$12,224.31
STATE PROJECTS:				
Nonpublic textbooks	\$75,428.00	\$5,311.22	\$67,635.61	\$2,481.17
Nonpublic auxiliary services	\$12,969.00	.00	.00	\$12,969.00
Nonpublic handicapped services	\$219,117.00	.00	.00	\$219,117.00
Nonpublic nursing services	\$139,195.00	.00	.00	\$139,195.00
Nonpublic Technology Aid	\$51,516.00	.00	.00	\$51,516.00
Nonpublic School Programs	\$215,250.00	.00	.00	\$215,250.00
 TOTAL STATE PROJECTS	 \$713,475.00	 \$5,311.22	 \$67,635.61	 \$640,528.17
FEDERAL PROJECTS:				
NCLB Title I - Part A/D	\$844,473.00	\$2,325.72	\$636,786.58	\$205,360.70
I.D.E.A. Part B (Handicapped)	\$1,736,138.00	\$223,047.50	\$1,219,549.44	\$293,541.06
NCLB Title II - Part A/D	\$168,556.00	\$8,077.00	\$107,657.00	\$52,822.00
NCLB Title III - English Language Enhancement	\$46,630.00	\$17,432.00	\$7,028.00	\$22,170.00
NCLB Title IV	\$50,908.00	\$399.98	.00	\$50,508.02
Vocational Education	\$58,273.00	.00	\$14,576.56	\$43,696.44
 TOTAL FEDERAL PROJECTS	 \$2,904,978.00	 \$251,282.20	 \$1,985,597.58	 \$668,098.22
 *** TOTAL EXPENDITURES ***	 \$3,631,062.31	 \$256,593.42	 \$2,053,618.19	 \$1,320,850.70

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education  
SPECIAL REVENUE - FUND 20  
SCHEDULE OF REVENUES  
ACTUAL COMPARED WITH ESTIMATED  
For 1 Month Period Ending 07/31/19

	ESTIMATED	ACTUAL	UNREALIZED
	<u>          </u>	<u>          </u>	<u>          </u>
--- LOCAL SOURCES ---			
1XXX Other Revenue from Local Sources	\$12,609.31	\$1,500.00	\$11,109.31
	<u>          </u>	<u>          </u>	<u>          </u>
Total Revenues from Local Sources	\$12,609.31	\$1,500.00	\$11,109.31
	=====	=====	=====
--- STATE SOURCES ---			
32XX Other Restricted Entitlements	\$713,475.00	\$126,944.00	\$586,531.00
	<u>          </u>	<u>          </u>	<u>          </u>
Total Revenue from State Sources	\$713,475.00	\$126,944.00	\$586,531.00
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$844,473.00	.00	\$844,473.00
4451-55 Title II	\$168,556.00	.00	\$168,556.00
4491-94 Title III	\$46,630.00	.00	\$46,630.00
4471-74 Title IV	\$50,908.00	.00	\$50,908.00
4420-29 I.D.E.A. Part B (Handicapped)	\$1,736,138.00	.00	\$1,736,138.00
4430-39 Vocational Education	\$58,273.00	.00	\$58,273.00
	<u>          </u>	<u>          </u>	<u>          </u>
Total Revenues from Federal Sources	\$2,904,978.00	\$0.00	\$2,904,978.00
	=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS	\$3,631,062.31	\$128,444.00	\$3,502,618.31
	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education  
Special Revenue Fund - Fund 20  
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 1 Month Period Ending 07/31/19

	Appropriations	Expenditures	Encumbrances	Available Balance
State Projects:				
PRESCHOOL EDUCATION AID				
Other State Projects:				
PRESCHOOL EXPANSION GRANT				
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$3,631,062.31	\$256,593.42	\$2,053,618.19	\$1,320,850.70
TOTAL EXPENDITURE	\$3,631,062.31	\$256,593.42	\$2,053,618.19	\$1,320,850.70



8/27 8:36am

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education  
Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 1 Month Period Ending 07/31/19

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ASSETS AND RESOURCES

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--- A S S E T S ---

--- R E S O U R C E S ---

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education

Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 1 Month Period Ending 07/31/19

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LIABILITIES AND FUND EQUITY

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FUND BALANCE

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--- Appropriated ---

--- Unappropriated ---

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education

Capital Projects Fund - Fund 30  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 1 Month Period Ending 07/31/19

\*\*\* REVENUES/SOURCES OF FUNDS \*\*\*

BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
_____	_____	_____	_____
=====	=====	=====	=====

\*\*\* EXPENDITURES \*\*\*

APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
_____	_____	_____	_____
=====	=====	=====	=====

8/27 8:36am

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education  
Debt Service Fund - Fund 40  
Interim Balance Sheet  
For 1 Month Period Ending 07/31/19

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$123,212.38
121	Tax levy receivable		\$5,291,235.58
	Accounts receivable:		
141	Intergovernmental - State	\$291,856.00	
			<hr/>
			\$291,856.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$6,083,400.00	
302	Less Revenues	(\$6,083,400.00)	
			<hr/>
			<hr/>
			\$5,706,303.96
			=====

Total assets and resources

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education

Debt Service Fund - Fund 40  
Interim Balance Sheet  
For 1 Month Period Ending 07/31/19

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LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year	\$5,706,300.02
	Reserved fund balance:	

601	Appropriations	\$6,083,402.00
602	Less : Expenditures	\$377,100.00
603	Encumbrances	\$5,706,300.02 (\$6,083,400.02)
		\$1.98

Total Appropriated	\$5,706,302.00
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--- Unappropriated ---

770	Fund Balance	\$3.96
303	Budgeted Fund Balance	(\$2.00)

TOTAL FUND BALANCE	\$5,706,303.96
TOTAL LIABILITIES AND FUND EQUITY	\$5,706,303.96

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$6,083,402.00	\$6,083,400.02	\$1.98
Revenues	(\$6,083,400.00)	(\$6,083,400.00)	\$0.00
	\$2.00	\$0.02	\$1.98
--- Change in Maint. / Capital reserve account ---			
Subtotal	\$2.00	\$0.02	\$1.98
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
	\$2.00	\$0.02	\$1.98
Budgeted Fund Balance	\$2.00	\$0.02	\$1.98

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education

Debt Service Fund - Fund 40  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 1 Month Period Ending 07/31/19

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***				
--- Local Sources ---				
1210          Local tax levy	\$5,772,257.00	\$5,772,257.00		.00
	_____	_____	_____	_____
Total Local Sources	\$5,772,257.00	\$5,772,257.00		\$0.00
	=====	=====	=====	=====
--- State Sources ---				
3160          Debt service aid Type II	\$311,143.00	\$311,143.00		.00
	_____	_____	_____	_____
Total State Sources	\$311,143.00	\$311,143.00		\$0.00
	=====	=====	=====	=====
TOTAL REVENUE/SOURCES OF FUNDS	\$6,083,400.00	\$6,083,400.00		\$0.00
	=====	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
West Orange Board of Education

Debt Service Fund - Fund 40  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 1 Month Period Ending 07/31/19

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
--- Debt Service - Regular ---			
40-701-510-723 Princ. Payments-Comm. Appr. Lease Pur. Agr.	\$1,875,000.00	\$1,875,000.00	.00
40-701-510-833 Interest Payments-Comm. Appr. Lease Pur. Agr.	\$926,495.00	\$926,493.76	\$1.24
40-701-510-834 Interest on Bonds	\$901,907.00	\$901,906.26	\$0.74
40-701-510-910 Redemption of Principal	\$2,380,000.00	\$2,380,000.00	.00
TOTAL	\$6,083,402.00	\$6,083,400.02	\$1.98
TOTAL USES OF FUNDS BEFORE TRANSFERS	\$6,083,402.00	\$6,083,400.02	\$1.98
*** TOTAL USES OF FUNDS ***	\$6,083,402.00	\$6,083,400.02	\$1.98

REPORT OF THE TREASURER  
TO THE BOARD OF EDUCATION

DISTRICT OF WEST ORANGE

ALL FUNDS

FOR THE MONTH ENDING JULY 31, 2019

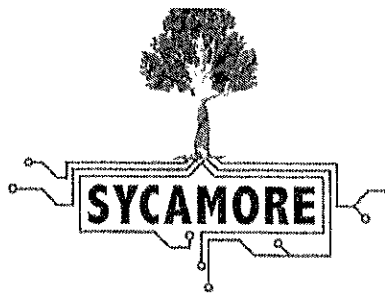
	Beginning Cash Balance	Cash Receipts	Cash Disbursements	Ending Cash Balance
<b>GOVERNMENTAL FUNDS</b>				
General Fund - Fund 10	1,589,132.09	13,404,841.36	4,165,303.03	10,828,670.42
Capital Reserve -Fund 10	568.92	0.51		569.43
Workers Comp Claims Fund-Fund 10	139,510.09		30,831.93	108,678.16
Special Revenue Fund - Fund 20	17,976.43	448,272.00	141,757.72	324,490.71
Capital Projects Fund - Fund 30	0.00			0.00
Debt Service Fund - Fund 40	3.96	500,308.42	377,100.00	123,212.38
<b>Total Governmental Funds</b>	<b>1,747,191.49</b>	<b>14,353,422.29</b>	<b>4,714,992.68</b>	<b>11,385,621.10</b>
<b>ENTERPRISE FUNDS</b>				
Food Service Fund - Fund 60	362,405.16	395,561.71	70.45	757,896.42
Enrichment Fund - Fund 61	210,378.98	26,267.50	75,838.58	160,807.90
<b>Total Enterprise Funds</b>	<b>572,784.14</b>	<b>421,829.21</b>	<b>75,909.03</b>	<b>918,704.32</b>
<b>AGENCY FUNDS</b>				
Payroll	2,155.20	3,394,252.72	3,380,822.15	15,585.77
Payroll Agency	4,809,623.98	875,299.81	3,062,918.75	2,622,005.04
Flex Account	121.31	3,220.72	3,220.72	121.31
<b>Total Agency Funds</b>	<b>4,811,900.49</b>	<b>4,272,773.25</b>	<b>6,446,961.62</b>	<b>2,637,712.12</b>
<b>TRUSTS</b>				
Unemployment Trust	295,280.02	31,524.28	9,632.80	317,171.50
<b>Total Trusts</b>	<b>295,280.02</b>	<b>31,524.28</b>	<b>9,632.80</b>	<b>317,171.50</b>
<b>TOTAL ALL FUNDS</b>	<b>7,427,156.14</b>	<b>19,079,549.03</b>	<b>11,247,496.13</b>	<b>15,259,209.04</b>

  
Treasurer of School Monies

9-4-19  
Date

September 9<sup>th</sup>, 2019

Fil Santiago  
West Orange Public Schools  
179 Eagle Rock Avenue  
West Orange, NJ 07052



Dear Mr. Santiago:

As discussed, Sycamore International will physically package and remove equipment from all five storage locations listed for West Orange Public Schools, including: The Central Office, Thomas A. Edison Edison Central Six School, Liberty Middle School, Washington Elementary School, and West Orange High School.

Once protected and loaded, assets are conveyed to our secure facility in West Grove, Pennsylvania to begin the procedure of comprehensive inventory generation, complete digital and physical data destruction, and refurbishment/recycling of surplus electronics (as a whole, referred to as "processing").

Once obtained, a Sycamore staff member weighs all assets as they are unloaded from transport, and physically handles every piece of equipment received in order to enter all relevant data, including serial numbers, asset tags, and specifications into an inventory database. Equipment is sorted depending on type, asset tags and other identifiers are purged, and equipment with data storage are channeled into processing, while obsolete electronics are routed to the recycling department for breakdown into component metals and plastics. This latter group of components will be directed into a smelting facility and ultimately used in the creation of other products. No equipment received by Sycamore goes to a landfill.

Processing department staff members receive all assets with data storage (primarily desktops, laptops, servers, and individual hard drives/solid state drives), and log additional information into the inventory database, including cosmetic damage, additional specifications, and missing or damaged components. The processing staff replaces these missing or damaged internals, and performs whatever refurbishment steps are necessary to return devices to a functional state, where possible.

During this refurbishment process, all data are digitally destroyed on hard drives using a method of overwriting the entirety of the drive repeatedly with zeroes and ones, followed by a final wiping-pass, which also verifies success. Data on solid state drives is accomplished through a similar, but slightly different overwriting process, depending on the specific model. Any storage that cannot be digitally wiped successfully is mechanically destroyed in our facility. Our organization follow the NIST 800-88 standards for data security, which include the above data security controls and destruction methods, as well as extended protocols for chain of custody of information systems. For Apple products, we will coordinate with your staff to ensure they can successfully dis-enroll all devices



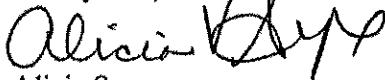
from your DEP system (if applicable) ideally prior to equipment removal, as well as ensuring iCloud removal, which is necessary for effective data destruction.

After all equipment received has been logged, separated for recycling or refurbishment, and all data destroyed, a final quality control process is conducted to ensure everything is captured. Once verified, our personnel generate a comprehensive audit of all materials received, which includes individual device information and line-item values paid to the school for each unit. This audit is remitted back to your organization, and is accompanied by a document guaranteeing data destruction and responsible e-waste recycling, as well as the check for all materials received. The Serialized Inventory Report is an Excel Spreadsheet with approximately 3 sheets. The first sheet is a summary sheet, which will include the total amount of compensation we provided for the project as well as a list of the compensation provided for each model, and the total gross weight of the material received from the District. The second sheet contains a serialized list of devices deemed functional, with the model specifications for each device and the processing notes on the condition each device was received. The third sheet lists the material we recycled by serial number, device specification, and notes on the condition each device was received. We will also provide a Certificate of Data Destruction, which certifies that all equipment has been recycled to federal, state, and local requirements and regulations.

Payment and documentation are provided typically within 60 days following a removal.

Please feel free to reach out at anytime with any questions, or if you need additional information. We look forward to working with you!

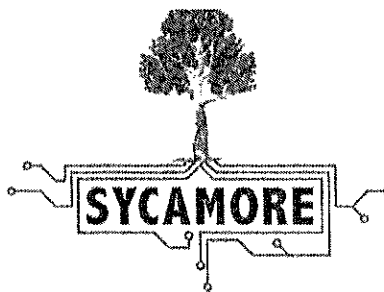
All my best,



Alicia Syx  
Account Executive  
Phone: 866-620-8434 ext. 704  
Direct: 484-889-2689

September 9<sup>th</sup>, 2019

Fil Sanitago  
West Orange Public Schools  
179 Eagle Rock Avenue  
West Orange, NJ 07052



Dear Mr. Santiago:

Thank you for the opportunity to present this proposal.

### WEST ORANGE PUBLIC SCHOOLS SURPLUS PURCHASE PROPOSAL

This proposal is for the purchase, packaging, removal, and data destruction of Surplus Technology from West Orange Public Schools. Please see below for line-item pricing for purchased equipment:

West Orange Public Schools Equipment Recycling			
Description	QTY	Price Per-Unit	Total Payment
Lenovo ThinkPad X130e E450 1.65GHz/4GB/320GB	90	\$11.00	\$990.00
Lenovo ThinkPad X131e Fusion E2-1800 1GHz/4GB/320GB	48	\$15.50	\$744.00
Lenovo ThinkPad x120e Fusion E350 1.65GHz/4GB/320GB	1	\$5.00	\$5.00
Lenovo ThinkPad x140e A4-5000 1.5GHz/4GB/500GB	10	\$15.00	\$150.00
Lenovo T440p i3-4300M 2.6GHz/4GB/500GB	1	\$20.00	\$20.00
Lenovo Yoga 11e N2930 2.16GHz/4GB/500GB	3	\$20.00	\$60.00
Lenovo Yoga 11e N2930 1.83GHz/4GB/500GB	4	\$10.00	\$40.00
Lenovo Yoga 11e AMD E1-6010 1.35GHz/4GB/500GB	2	\$10.00	\$20.00
Samsung XE303C12-A01US Exynos 5250 1.7GHz/2GB/16GB SSD	1	\$10.00	\$10.00
Dell Latitude CPx K650GT 650MHz/128MB/10GB	1	\$0.00	\$0.00
Dell Latitude 13 ULV SU3500 1.40GHz/2GB/160GB	2	\$5.00	\$10.00
Dell Latitude D630 T7250 2GHz/1GB/80GB	2	\$1.00	\$2.00
Dell Latitude D531 AMD Turion 64 1.80GHz/2GB/80GB	1	\$1.00	\$1.00
Dell OptiPlex 745 E4400 2.0GHz/2GB/80GB	1	\$0.00	\$0.00
Dell OptiPlex 755 E6550 2.33GHz/2GB/160GB	1	\$0.00	\$0.00
Dell OptiPlex 390 i3-2100 3.1GHz/2GB/250GB	6	\$10.00	\$60.00
Dell OptiPlex 380 E5400 2.70GHz/2GB/160GB	6	\$0.00	\$0.00
Dell OptiPlex 960 E8400 3.0GHz/2GB/160GB	10	\$0.00	\$0.00
Dell Precision 390 Xeon 5050 3GHz/4GB/160GB	2	\$0.00	\$0.00
Dell Precision 380 MT 2.80GHz/1GB/160GB	1	\$0.00	\$0.00
Acer C740 3205U 1.50GHz/4GB/16GB SSD	24	\$10.00	\$240.00
HP 11 G5 EE N3060 225 1.6GHz/2GB/16GB SSD	1	\$5.00	\$5.00
Lenovo 100e N3350 1.10GHz/4GB/64GB	1	\$0.00	\$0.00
Monitors	61	\$0.00	\$0.00
Printers, Projectors, UPS, Miscellaneous	105	\$0.00	\$0.00
Clickers	125	\$0.00	\$0.00
MacBook- No information Provided	2	\$15.00	\$30.00
TOTAL:			\$2,387.00

### Data Security

Sycamore's main priority is data security, and our team employs multiple levels of contingency to ensure total security. This includes multiple quality control officers, a secure and surveilled processing facility, individual hard drive wipe verification, and comprehensive data liability insurance.

- Sycamore agents will remove any identifying labels/stickers and wipe or destroy all data storage systems using the DoD 5220.22-M 7-pass random zero method of data destruction, including copier hard drives. Any hard drives that are unable to be wiped will be physically destroyed in a shredder.
- Verification of successful data destruction process is certified by each hard drive serial number, and a report is generated detailing the make, model, and storage capacity of each hard drive received.
- Every computer and monitor is detailed in a comprehensive inventory report, including make, model, serial number, and hardware specifications. This equipment data will be grouped and titled by method of destruction.

### Comprehensive Recycling Services

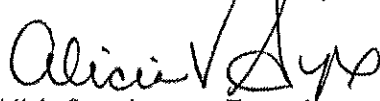
- If awarded the bid, Sycamore agents will perform the removal of all surplus equipment at the five storage locations at West Orange Public Schools staff's convenience. Our agents will bring all packaging materials necessary, handle all packaging, and remove surplus equipment from any storage environment.
- All e-waste, including CRTs, is recycled through R2 Certified facilities. These facilities follow all federal, state, and local EPA requirements for the proper disposal of technology waste.
- As a facet of our attention to detail for data destruction and proper recycling, technicians test all pieces for functionality, damage, and completeness. This testing includes counts of peripherals such as AC power adapters, mice, monitors and keyboards.

### Indemnification and Purchasing Terms

- Sycamore International agrees to indemnify and hold West Orange Public Schools harmless from any and all claims, losses or damages resulting from the disposal and/or resale of any equipment included in this exchange. Sycamore International guarantees no equipment will end up in a landfill.
- This pricing assumes all devices are released from any MDM/DEP or Activation/iCloud locks within the project timeline. If release from central locks cannot be secured prior to removal, Sycamore is willing to coordinate with District staff to provide any data needed for successful device unlocks.
- This quote is valid until September 23<sup>rd</sup>, 2019.

Thank you for your time, and for the opportunity.

Please feel free to reach up any time with any questions or concerns,



Alicia Syx, Account Executive

AliciaS@SycamoreInternational.com

866.620.8434 x 704

15 August 2019  
7046-10840



Mr. John Calavano  
Business Administrator/Board Secretary  
West Orange Board of Education  
179 Eagle Rock Avenue  
West Orange, NJ 07052

**Subject:        Proposal for Professional Architectural and Engineering Services  
Long Range Facility Plan Update**

Dear Mr. Calavano,

Thank you for inviting EI Associates to prepare this proposal to provide professional planning services covering a District-Wide Long Range Facility Plan (LRFP) Update. The LRFP update will cover the following thirteen district facilities:

Board of Education Offices  
Edison Middle School  
Gregory Elementary School  
Hazel Avenue Elementary School  
Kelly Elementary School  
Liberty Middle School  
Mount Pleasant Elementary School  
Redwood Elementary School  
Roosevelt Middle School  
Stagg Field  
St. Cloud Elementary School  
Washington Elementary School  
West Orange High School

Based on our discussions and site visits we clearly understand the objectives of your District.

EI Associates has been providing professional design services to the K-12 educational community for over 75 years. We have a highly integrated and professional in-house staff of educational planners, architects and engineers of all disciplines to support all of your facility and program needs. In addition to West Orange, EI currently serves as the District Architect/Engineer for many school districts in New Jersey including Summit, South Orange-Maplewood, Union Township, Denville, Dover, Hillsborough, Piscataway, Mendham Township, Little Falls, Metuchen, Demarest, Newton, High Point, Kittatinny and Hasbrouck

15 August 2019

7046-10840

Page 2

Heights, many of whom we have assisted with facility assessments and Long Range Facilities Plan Updates. Our team is highly qualified to execute this assignment on your behalf.

We are prepared to commence work promptly on this assignment following receipt of your Board Resolution referencing approval of this proposal. Thank you for this opportunity to continue to be of service to the West Orange Board of Education.

### PROJECT UNDERSTANDING

EI Associates has prepared schematic design services covering the following four categories of work: HVAC system upgrades at eleven facilities; electrical system distribution improvements related to the HVAC system upgrades; selected roof replacements at nine schools; and a retaining wall replacement at the Washington Elementary School. As part of those services we conducted targeted site visits with our architects and engineers to the subject facilities to confirm the existing conditions, prepared cost estimates covering the proposed improvements and updated the District LRFP to include those items. The District has identified additional needs covering security upgrades, elevators, ADA upgrades, brick repointing and playground improvements which were also added to the LRFP update as part of our services.

The purpose of this assignment is to identify deficiencies that may exist and have not been covered under the previous services.

### **LONG RANGE FACILITY PLANNING: THE NEW PARADIGM**

Recent challenges to school funding due to historical cuts in state aid and state mandated tax levy caps have had a dramatic impact on school district planning and priority decision making. Capital projects designed to maintain and upgrade aging, unsafe and energy inefficient school facilities have had to be delayed or eliminated entirely from District planning in spite of a recent U.S. Department of Education report that indicates "one third of schools across America are in need of extensive repairs or replacement." In addition to meeting the building infrastructure needs of aging school facilities, Districts need to address ever increasing energy costs, new challenges to school security and the changing paradigm of 21<sup>st</sup> Century Teaching and Learning.

To better prepare school districts to deal with the current and foreseeable economic conditions and position themselves in a proactive and focused manner, a new paradigm to address short and long term capital improvement projects is needed. Traditional "*Bricks and Mortar*" facility assessments which focus solely on physical condition evaluations need to be replaced by more comprehensive methods that also address instructional goals and provide a strategic roadmap to implement required improvements over an extended period of time. Such information will assist districts in forecasting and prioritizing needs, phasing work in relation to available funds, reducing unplanned "emergency" improvements and will afford districts precious time to identify alternate funding sources.

EI offers our school clients three options for completing facility assessments and updating Long Range Facility Plans. Option 1 covers a traditional, basic analysis of the District's current LRFP, meeting with District maintenance staff to identify priority items, focused site visits to District facilities to identify deficiencies related to site, building envelope, building interior and mechanical, electrical, plumbing and fire protection systems. Recommendations and budgetary cost information will be provided and all information will be assembled in simplified 8 ½" x 11" outline format per NJDOE requirements establishing priorities for all deficiencies and updating the District LRFP on the NJDOE website according to NJDOE Guidelines.

**Option 2** Covers the assembly of the above information into 8 ½" x 11" report format for each of the District facilities. The Facility Assessment Report shall be organized by facility and will cover the following information:

- a. General Facility Description
- b. Facility Assessment Executive Summary
- c. Assessment Information, organized into Categories, identifying:
  - 1) Deficiency and Description
  - 2) Reference Photos for each Deficiency
  - 3) Deficiency Priority Rank
  - 4) Recommendations
  - 5) Budgetary Cost Estimate Information

**Option 3** provides an Educational Program analysis conducted by our in house Educational Specialist to determine how well the current facilities will support future educational program vision and initiatives. **Option 3** will provide the district the benefit of integrating identified building and infrastructure deficiencies with educational program deficiencies so that comprehensive solutions can be formulated and executed as part of a multi-year District-Wide Capital Improvement Master Plan which will enable the District to forecast and prioritize needs, address identified deficiencies in a phased and fiscally responsible manner in relation to available funds as well as refurbish, re-purpose and renew existing school facilities into safe, healthy, sustainable and flexible facilities that will better meet the paradigm of 21<sup>st</sup> Century teaching and learning.

The information provided under **Option 3** has enabled our school clients to better assess and re-purpose educational facilities to meet changing educational program needs such as the need for:

- more SGI facilities to meet new state mandates,
- expanded opportunities for early childhood programs and full day kindergarten, and
- flexible instructional areas to accommodate independent learning opportunities for students and integration of technology opportunities such as "One to One" programs and BYOT initiatives being adopted by schools across the state.

This option also enables Districts to plan for expanded use of school facilities beyond the traditional school day and ten month school calendar to provide for more recreational,

cultural and social programs to the broader community, in many cases as potential revenue generating opportunities. Most importantly this assessment enables Districts to assess facilities not only from a physical structure/maintenance point of view, but also from the point of view of *how they support the educational program and how they impact student performance.*

EI's approach to Comprehensive Facility Assessment Planning includes a thorough examination of the building envelope, vital systems and site analysis as well as a comprehensive examination of current and future educational program goals. This two-pronged process enables school districts to address infrastructure needs, reduce energy costs and refurbish, re-purpose and renew existing school facilities into safe, healthy, sustainable and flexible facilities that will better meet the paradigm of 21<sup>st</sup> Century teaching and learning focusing on developing critical thinking skills, accessing/managing/integrating and evaluating information, effective communication skills, creativity and interpersonal skills in a global community.

The Long Range Facility Planning process is a critical phase of any subsequent building improvement program a School District may consider. Information and recommendations developed during the LRFP process will provide the District a "road map" for all further decisions and project development. EI's comprehensive approach to identify Facility and Infrastructure Needs, Educational Program Needs, and On-going Maintenance Needs as the basis for LRFP development has enabled our school clients to design meaningful, long range capital improvement plans.

### SCOPE OF PROFESSIONAL SERVICES

EI Associates (EI) proposes the following three LRFP Options and associated professional services:

#### Option 1 - Standard LRFP Update

1. Attend a kick-off meeting with the District. Confirm the scope of work, deliverable and schedule requirements.
2. Through discussions with District personnel, identify issues and concerns subsequent to the prior LRFP.
3. Review the information provided by the District.
4. With District maintenance personnel, perform a field visit of the District facilities to confirm existing conditions and identify physical deficiencies. EI's architects and engineers will perform the field visits and will obtain information based upon visual observations of the facilities.
5. Prepare recommendations to address each of the identified deficiencies.
6. Prepare budgetary cost estimates and priority ranking for identified deficiencies.
7. Prioritize the identified deficiencies according to immediate, short term and long term requirements.
8. Amend the existing District LRFP on the NJDOE website.

**Option 2 - Facility Assessment / LRFP Update**

1. Assemble the above information into 8 ½" x 11" report format for each of the District facilities. The Facility Assessment Report shall be organized by facility and will cover the following information:
  - a. General Facility Description
  - b. Facility Assessment Executive Summary
  - c. Assessment Information, organized into Categories, identifying:
    - 1) Deficiency and Description
    - 2) Reference Photos for each Deficiency
    - 3) Deficiency Priority Rank
    - 4) Recommendations
    - 5) Budgetary Cost Estimate Information
2. Provide the District with 3 copies of the LRFP Assessment information.
3. Amend the existing District LRFP on the NJDOE website.

**Option 3 - Comprehensive Facility / Educational Program Assessment / LRFP Update**

1. EI's educational specialist will meet with District identified staff (Superintendent/CSA, curriculum coordinator, Child Study Team, supervisors and classroom teachers) for the purpose of identifying specific program initiatives and goals for future consideration and the types of facilities needed to support these initiatives.
2. Prepare photographic evidence for each noted deficiency.
3. Prepare conceptual diagrams illustrating proposed Educational Adequacy Program improvements.
4. Prepare recommendations to address each of the identified deficiencies.
5. Prepare budgetary cost estimate information and priorities to execute each of the proposed recommendations.
6. Assemble the above information into 8 ½" x 11" report format for each of the District facilities. The Facility Assessment Report shall be organized by facility and will cover the following information:
  - a. General Facility Description
  - b. Facility Assessment Executive Summary
  - c. Assessment Information, organized into Categories, identifying:
    - 1) Deficiency and Description
    - 2) Reference Photos for each Deficiency
    - 3) Educational Adequacy Program Improvement Diagrams
    - 4) Deficiency Priority Rank
    - 5) Recommendations
7. Review a draft of the Educational Adequacy Facility Assessment Report information with the District. Incorporate District comments.
8. Provide the District with 3 copies of the Educational Adequacy Facility Assessment Report.



### SCOPE OF WORK NOTES

Our proposal is based upon the following assumptions and qualifications:

1. The assessment will be primarily based on the existing information available (site plans, drawings, audits, etc.) and visual data collected during our on-site visits. Our on-site investigation will be limited to information visible without destructive testing and/or exploratory measures. These services, if required, will be provided and paid for by the Board of Education or will be provided by EI as an additional service for an additional fee as authorized by the Board of Education.
2. EI's assessment scope of work and fee does not include identification, testing and cost estimating services associated with hazardous materials, such as asbestos.
3. Preparation of artists' renderings is excluded.
4. Demographic study services are excluded.
5. EI's compensation proposal covers the following project expenses:
  - Travel to and from West Orange.
  - Reproduction costs for internal and Owner review sets.
  - Normal correspondence and telephone communications.
  - Delivery of all the above documents will be via normal mail services. Overnight or express delivery will be provided at an additional charge.

### COMPENSATION

The architectural and engineering services described above will be performed in accordance with the following fee schedule:

#### Option 1 Standard LRFP Update

The lump sum fee of Forty Eight Thousand (\$48,000) Dollars.

#### Option 2 Facility Assessment/LRFP Update

The additional lump sum fee of Eight Thousand (\$8,000) Dollars.

#### Option 3 Comprehensive Facility/Educational Program Assessment/LRFP Update

The additional lump sum fee of Twelve Thousand (\$12,000) Dollars.

Project related expenses above and beyond that identified above will be invoiced as an additional cost in accordance with the attached EI Charges for Reimbursable Expenses schedule. Invoices will be submitted monthly and will be due and payable within 30 days. The enclosed EI Business Terms shall apply to this assignment.

15 August 2019

7046-10840

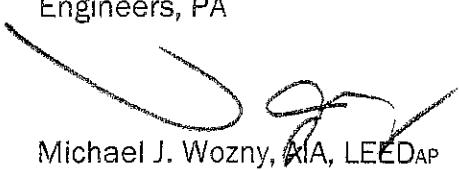
Page 7

Our staff is available to execute this project promptly following receipt of your Board Resolution referencing approval of this proposal. Should you require any additional information, please contact us and we will respond promptly.

Thank you for this opportunity to once again be of service.

Very truly yours,

EI ASSOCIATES  
Architects &  
Engineers, PA



Michael J. Wozny, AIA, LEED<sup>AP</sup>  
Director, Educational Projects

*BTD*

Brian T. Donnelly  
Director, K-12 Client Development

Enc.: Business Terms

**EI**  
ASSOCIATES